

AGENDA
WEST BATON ROUGE PARISH
FIRE PROTECTION DISTRICT NO. 1
BOARD OF COMMISSIONERS
REGULAR MEETING
GOVERNMENT BUILDING
880 North Alexander Avenue, Port
Allen Thursday, January 26, 2023
5:00 PM

1. CALL TO ORDER

A Regular Meeting of the West Baton Rouge Fire Protection District No. 1 Board of Commissioners was held on Thursday, January 26, 2023 and called to order at 05:00 PM. Chairman Carey Denstel asked that all electronic devices be placed on silent.

2. PLEDGE OF ALLEGIANCE

Chairman Denstel recognized Ms. Katie Battaglia who led everyone in the Pledge of Allegiance.

3. LOG ATTENDANCE

The following members were recorded as being present: Messrs. Kirk Allain, Chris Kershaw, Atley Walker, Kenneth Gordon, Carey Denstel, Alan Crowe, Craig Bergeron, Gary Joseph, and Mrs. Kayne Kleinpeter.

Also present were, Mr. Jason Manola, Executive Assistant, and Mrs. Michelle Tullier, Board Secretary.

4. APPROVAL OF MINUTES

A. Approval of Minutes from the October 27, 2022 Regular Meeting.

A motion was made by Commissioner Kirk Allain, seconded by Commissioner Chris Kershaw to approve the Minutes from the October 27, 2022 Regular Meeting.

The vote was recorded as follows:

YEAS: 8 (Messrs. Kirk Allain, Chris Kershaw, Atley Walker, Kenneth Gordon, Carey Denstel, Alan Crowe, Craig Bergeron, Gary Joseph)

NAYS: 0 (None)

ABSENT: 1 (Mrs. Kayne Kleinpeter)

ABSTAIN: 0 (None)

As a result of the votes, the motion **Passed**.

5. CONSIDER ANY AMENDMENTS TO THE AGENDA

There were no items to consider at this time.

6. PUBLIC COMMENTS

There were no comments at that time.

7. FIRE CHIEF REPORT

Fire Superintendent Butch Browning was recognized and covered the following items: Fire Strategic Plan Overview;

7 Firefighters in training;

Information Data System;

Approximately 17 students at Cadet Level;

Working on Volunteer Fireman access to Emergency Equipment and Stations;

Introduced Ms. Katie Battaglia as the new Chief of Fire Prevention.

There were no questions from the Board at this time.

8. RESOLUTIONS

A. Resolution to Establish Quarterly Meeting Schedule of WBR Fire Protection District No. 1 Board of Commissioners

Chairman Denstel explained the reasons for the aforementioned resolution. There were no questions from the Board.

A motion was made by Commissioner Kirk Allain, seconded by Commissioner Kenneth Gordon to approve the Resolution to Establish a Quarterly Meeting Schedule of WBR Fire Protection District No. 1 Board of Commissioners.

Commissioner Bergeron was recognized and asked about the call on Saturday night in Erwinville which took approximately 28 minutes for the Fire Department to arrive. Chief Browning explained what led up to the long response time, noting that ultimately we do not have the manpower to respond to all calls when someone does not report to work for whatever reason, we are short-handed.

The vote was recorded as follows:

YEAS: 8 (Messrs. Kirk Allain, Chris Kershaw, Atley Walker, Kenneth Gordon, Carey Denstel, Alan Crowe, Craig Bergeron, Gary Joseph)

NAYS: 0 (None)

ABSENT: 1 (Mrs. Kayne Kleinpeter)

ABSTAIN: 0 (None)

As a result of the votes, the motion **Passed**.

Resolution 1 of 2023 can be found at the end of these minutes.

B. Resolution of Board of Commissioners of West Baton Rouge Parish Fire Protection District No. 1 Relating to the Release Of State Fire Marshal And Any Other State Entity From Responsibility Or Liability For Those Inspections Performed By The WBR Parish Fire Prevention Bureau

Chief Browning was recognized and explained the need for the aforementioned resolution in regards to our Fire Prevention Bureau.

A motion was made by Commissioner Chris Kershaw, seconded by Commissioner Craig Bergeron to approve the Resolution of Board of Commissioners of West Baton Rouge Parish Fire Protection District No. 1 Relating to the Release Of State Fire Marshal And Any Other State Entity From Responsibility Or Liability For Those Inspections Performed By The WBR Parish Fire Prevention Bureau.

The vote was recorded as follows:

YEAS: 8 (Messrs. Kirk Allain, Chris Kershaw, Atley Walker, Kenneth Gordon, Carey Denstel, Alan Crowe, Craig Bergeron, Gary Joseph)

NAYS: 0 (None)

ABSENT: 1 (Mrs. Kayne Kleinpeter)

ABSTAIN: 0 (None)

As a result of the votes, the motion **Passed**.

Resolution 2 of 2023 can be found at the end of these minutes.

9. ADJOURN

There being no further business, a motion to adjourn was made by Chairman Denstel and was adopted by acclamation at 05:20 PM.



Carey Denstel, Board Chairman



Michelle Z. Tullier, Board Secretary

RESOLUTION F1 OF 2023

Resolution to Establish Quarterly Meeting Schedule of WBR Fire Protection District No. 1 Board of Commissioners

WHEREAS, a quorum of the Board of Commissioners (“BOC”) of West Baton Rouge

Parish Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

WHEREAS, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement a policy and procedure, to approve the regular meeting for the BOC to take place at 5:00pm before the first (2nd regularly scheduled council meeting of each Quarter.

NOW, THEREFORE, BE IT RESOLVED:

- 1. The BOC wishes to establish the regular meeting for the BOC on the first (2nd) regular scheduled Council Meeting date of each Quarter.
- 2. If the Council reschedules the 2nd regular scheduled quarterly meeting, the BOC Meeting will automatically be moved to take place at 5:00pm before the re-scheduled council meeting.
- 3. The BOC will conduct all meetings at the WBR Parish Council Chambers unless otherwise specified.
- 4. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

THE FOREGOING RESOLUTION WAS CONSIDERED, AND, AFTER PUBLIC DISCUSSION, A MOTION TO APPROVE WAS MADE BY COUNCIL MEMBER KIRK ALLAIN, WHICH WAS SECONDED BY COUNCIL MEMBER KENNETH GORDON.

THE RESOLUTION HAVING BEEN SUBMITTED TO A VOTE, THE VOTE THEREON WAS AS FOLLOWS:

YEAS: 8 (MESSRS. ALLAIN, GORDON, KERSHAW, WALKER, DENSTEL, CROWE, BERGERON, AND JOSEPH)

NAYS: 0 (NONE)

ABSTAIN: 0 (NONE)

ABSENT: 1 (MRS. KLEINPETER)

AND the resolution was declared adopted on this 26th Day of January, 2023.

CERTIFICATE

I Michelle Tullier hereby certify that I am the Secretary of the Board of Commissioners of West Baton Rouge Parish Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District’s governing authority, at a regular meeting called and held in accordance with law at the District’s office at 880 n. Alexander Ave. Port Allen, Louisiana, on the **26th day of January, 2023**


Clerk, Board of Commissioners
West Baton Rouge Fire Protection District No. 1

RESOLUTION F2 OF 2023

Resolution of Board of Commissioners of West Baton Rouge Parish Fire Protection District No. 1 Relating to the Release Of State Fire Marshal And Any Other State Entity From Responsibility Or Liability For Those Inspections Performed By The WBR Parish

Fire Prevention Bureau

WHEREAS, a quorum of the Board of Commissioners (“BOC”) of West Baton Rouge Parish Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting; and

WHEREAS, the BOC finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement policies and procedures from time to time; and

WHEREAS, the WBR Board of Commissioners created the West Baton Rouge Fire Prevention Bureau to conduct fire safety inspections within West Baton Rouge Parish; and

WHEREAS, the West Baton Rouge Fire Prevention Bureau was created in pursuit to Louisiana RS 40:1563; and

WHEREAS, the BOC wishes to assume the responsibility and liability for inspections conducted by the WBR Parish Fire Prevention Bureau.

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by The West Baton Rouge Board of Commissioners assumes all responsibility and liability for and releases the State Fire Marshal and any other State entity from responsibility or liability for those inspections performed by the West Baton Rouge Parish Fire Prevention Bureau, or the consequences thereof, within West Baton Rouge Parish.

THE FOREGOING RESOLUTION WAS CONSIDERED, AND, AFTER PUBLIC DISCUSSION, A MOTION TO APPROVE WAS MADE BY COMMISSIONER CHRIS KERSHAW, WHICH WAS SECONDED BY COMMISSIONER CRAIG BERGERON.

The Vote Thereon Was As Follows:

YEAS: 8 (MESSRS. KERSHAW, BERGERON, KERSHAW, WALKER, DENSTEL, CROWE, GORDON, ALLAIN, AND JOSEPH)
NAYS: 0 (NONE)
ABSTAIN: 0 (NONE)
ABSENT: 1 (MRS. KLEINPETER)

AND the resolution was declared adopted on this **26th Day of January, 2023.**

CERTIFICATE

I Michelle Tullier hereby certify that I am the Secretary of the Board of Commissioners of West Baton Rouge Parish Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District’s governing authority, at a regular meeting called and held in accordance with law at the District’s office at 880 n. Alexander Ave. Port Allen, Louisiana, on the **26th day of January, 2023**


Clerk, Board of Commissioners
West Baton Rouge Fire Protection District No. 1