

**MINUTES OF THE
WEST BATON ROUGE PARISH
PLANNING AND ZONING COMMISSION
880 North Alexander Avenue, Port Allen
Wednesday, January 3, 2024
5:30 PM**

The Following Minutes Are Summarized For Brevity, For Precise Meeting Information Please Refer To Meeting Audio Or Video.

ZONING

1. **CALL TO ORDER**
A Regular Meeting of the West Baton Rouge Parish Zoning Commission was held on Wednesday, January 3, 2024 and called to order at 05:30 PM.
2. **SILENCE ALL CELL PHONES AND ELECTRONIC DEVICES**
Vice Chairman Todd Plauche asked that all electronic devices be placed on silent.
3. **PLEDGE OF ALLEGIANCE AND OPENING PRAYER**
Commissioner Alfreda Jackson led everyone in an opening prayer followed by Justin Brown, who led everyone in the Pledge of Allegiance.
4. **ROLL CALL**
The following members were recorded as being present: Sidney Blanchard, Ray Rivet, Joycelyn Green, Todd Plauche, Russell Vallet, Alfreda Jackson, Gary Leblanc, and Justin Brown.

Also, present were, Mr. Kevin Durbin, Public Works Director, Mrs. Mallorie Davis, Secretary.
5. **ELECTION OF OFFICERS**
 - A. **Election of Planning and Zoning Chairman 2024**
A motion was made by Russell Vallet, seconded by Ray Rivet to nominate Todd Plauche as Chairman.

The vote was recorded as follows:

YEAS: 8 (Sidney Blanchard, Ray Rivet, Joycelyn Green, Todd Plauche, Russell Vallet, Alfreda Jackson, Gary Leblanc, Justin Brown)
NAYS: 0 (None)
ABSENT: 0 (None)
ABSTAIN: 0 (None)

As a result of the votes, the motion **Passed**.
 - B. **Election of Planning and Zoning Vice Chairman 2024.**
A motion was made by Joycelyn Green, seconded by Sidney Blanchard to nominate Justin Brown as Vice Chairman.

The vote was recorded as follows:

YEAS:7 (Sidney Blanchard, Ray Rivet, Joycelyn Green, Todd Plauche, Russell Vallet, Alfreda Jackson, Gary Leblanc)
NAYS: 0 (None)
ABSENT: 0 (None)
ABSTAIN: 1 (Justin Brown)

As a result of the votes, the motion **Passed**.
6. **APPROVE MINUTES OF PREVIOUS MEETING**
 - A. **Approve Minutes from December 5, 2023.**
A motion was made by Council Member Ray Rivet, seconded by Council Member Gary Leblanc to Approve Minutes from December 5, 2023.

The vote was recorded as follows:

YEAS:8 (Sidney Blanchard, Ray Rivet, Joycelyn Green, Todd Plauche, Russell Vallet, Alfreda Jackson, Gary Leblanc, Justin Brown)
NAYS: 0 (None)
ABSENT: 0 (None)
ABSTAIN: 0 (None)

As a result of the votes, the motion **Passed**.

7. **CORRESPONDENCE:**

8. **PUBLIC HEARING:**

A. **An Ordinance Amending Chapter 104 Zoning to Incorporate Amended Zoning Designation Map (Zoning Plan) under Section 104-3 Establishment of Districts, Official Zoning Map For Rezoning Request of Shannon Craig. Rezoning .19 (+/-) acres from R-SF-2 (Single Family Residential) to R-2F (Two Family Residence Duplex).**

The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item. Mr. Kevin Durbin was recognized and gave a brief explanation of the zoning request. Mr. Shannon Craig was present to answer questions from the Commissioners. He explained to the Commissioners that he has one daughter living on the property and wants to build another home for his other daughter due to the cost of rent throughout the Parish. Commissioner LeBlanc questioned the waivers being requested. Mrs. Davis stated it was for the depth of the property. R-2F requires 100 feet in depth and the property is 86 feet in depth. No public comments for or against said ordinance were presented. No written protests opposing the ordinance were received. The Chairman at this point declared the Public Hearing closed.

A motion was made by Russell Vallet, seconded by Gary Leblanc to **recommend approval with waiver/s** for An Ordinance Amending Chapter 104 Zoning to Incorporate Amended Zoning Designation Map (Zoning Plan) under Section 104-3 Establishment of Districts, Official Zoning Map For Rezoning Request of Shannon Craig. Rezoning .19 (+/-) acres from R-SF-2 (Single Family Residential) to R-2F (Two Family Residence Duplex). .

The vote was recorded as follows:

YEAS: 8 (Sidney Blanchard, Ray Rivet, Joycelyn Green, Todd Plauche, Russell Vallet, Alfreda Jackson, Gary Leblanc, Justin Brown)
NAYS: 0 (None)
ABSENT: 0 (None)
ABSTAIN: 0 (None)

As a result of the votes, the motion **Passed**.

B. **An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III (“Unified Development Code”), Chapter 102 (“Planning”), Article III (“West Baton Rouge Master Plan: Planwest”), Section 102-41 (“Adoption”) To Provide For The Adoption Of The Parish’S Decennial, Major Master Plan Update. (Tabled From December 5, 2023, Regular Meeting)**

The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item. Chairman Plauche explained to the Commissioners that Mr. Villavasso could not attend the meeting and requested to push the Ordinance to February 6, 2024. No public comments for or against said ordinance were presented. No written protests opposing the ordinance were received. The Chairman at this point declared the Public Hearing closed.

A motion was made by Ray Rivet, seconded by Alfreda Jackson to **table** An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III (“Unified Development Code”), Chapter 102 (“Planning”), Article III (“West Baton Rouge Master Plan: Planwest”), Section 102-41 (“Adoption”) To Provide For The Adoption Of The Parish’S Decennial, Major Master Plan Update. (Tabled From December 5, 2023, Regular Meeting).

The vote was recorded as follows:

YEAS:8 (Sidney Blanchard, Ray Rivet, Joycelyn Green, Todd Plauche, Russell Vallet, Alfreda Jackson, Gary Leblanc, Justin Brown)
NAYS: 0 (None)
ABSENT: 0 (None)
ABSTAIN:0 (None)

As a result of the votes, the motion **Passed**.

9. **ADJOURN**

A motion was made by Russell Vallet, seconded by Gary Leblanc, to adjourn the zoning meeting.

The vote was recorded as follows:

YEAS:8 (Sidney Blanchard, Ray Rivet, Joycelyn Green, Todd Plauche, Russell Vallet, Alfreda Jackson, Gary Leblanc, Justin Brown)
NAYS: 0 (None)
ABSENT: 0 (None)
ABSTAIN: 0 (None)

As a result of the votes, the motion **Passed**.

PLANNING

A Regular Meeting of the West Baton Rouge Parish Planning Commission was held on Wednesday, January 3, 2024 and called to order at 05:41PM.

10. **APPROVE MINUTES OF PREVIOUS MEETING**

A. **Approve Minutes from December 5, 2023.**

A motion was made by Gary Leblanc, seconded by Russell Vallet to approve Approve Minutes from December 5, 2023. .

The vote was recorded as follows:

YEAS:8 (Sidney Blanchard, Ray Rivet, Joycelyn Green, Todd Plauche, Russell Vallet, Alfreda Jackson, Gary Leblanc, Justin Brown)
NAYS: 0 (None)
ABSENT: 0 (None)
ABSTAIN: 0 (None)

As a result of the votes, the motion **Passed**.

11. **CORRESPONDENCE**

12. **PUBLIC HEARINGS:**

There were no items to consider at this time.

13. **OTHER BUSINESS:**

A. **Scheduled Public Hearings:**

- Council Meeting-January 11, 2024
- Planning & Zoning- January 16, 2024

14. **ADJOURN**

There being no further business, a motion to adjourn was made by Ray Rivet and was adopted by acclamation at 05:43 PM.

Todd Plauche, Chairman

Mallorie Davis, Secretary