

**MINUTES**  
**WEST BATON ROUGE PARISH COUNCIL**  
**REGULAR MEETING**  
**GOVERNMENT BUILDING**  
880 North Alexander Avenue, Port Allen  
Thursday, February 22, 2024  
5:30 PM

The Following Minutes Are Summarized For Brevity, For Precise Meeting Information Please Refer To Meeting Audio Or Video.

**1. CALL MEETING TO ORDER & REQUEST ALL ELECTRONIC DEVICES BE SILENCED**

A Regular Meeting of the West Baton Rouge Parish Council was held on Thursday, February 22, 2024 and called to order at 05:30 PM. Council Chairman Carey Denstel asked that all electronic devices be placed on silent.

**2. OPENING PRAYER**

Council Member Atley Walker Jr. led everyone in an opening prayer.

**3. PLEDGE OF ALLEGIANCE**

Chairman Denstel recognized Council Member Katherine Andre who led everyone in the Pledge of Allegiance.

**4. LOG ATTENDANCE**

The following members were recorded as being present: Mrs. Katherine Andre, Messrs. Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Gary Joseph.

Also present were, Mr. Jason Manola, Parish President, Mr. Phillip Bourgoyne, Executive Assistant, Mr. Chance Stephens, Director of Finance, Mr. Kevin Durbin, Director of Public Works, Ms. Kristen Canezaro, Special Legal Counsel, and Mrs. Michelle Tullier, Council Clerk.

**5. MINUTES APPROVAL**

**A. Approval of Minutes from the Regular Meeting of February 8, 2024.**

A motion was made by Council Member Brady Hotard, seconded by Council Member Alan Crowe to approve Minutes from the Regular Meeting of February 8, 2024.

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

**6. CONSIDER ANY AMENDMENTS TO THE AGENDA**

There were no items to consider at this time.

**7. PARISH PRESIDENT'S REPORT**

Parish President Jason Manola was recognized and covered the following items: Executive Order by Governor Landry in regard to the ITEP procedure; Notified the Council that the second well requested previously to the Groundwater Commission has been granted for approval; New Ambulance bids have been received and are under budget, this will come up at the next Council Meeting.

**8. PUBLIC COMMENTS**

There were no public comments to consider at this time.

**9. COMMUNICATIONS WITH COUNCIL MEMBERS AND/OR ELECTED OR APPOINTED OFFICIALS**

Mr. Kevin Durbin was recognized and updated the Council on the Emily Drive coursing status. Mr. Bourgoyne was recognized and updated the Council on the Rougon Rd. ditch cleaning progress, the numbers year to date on the grapple truck loads picked up by the Parish and offered to answer any questions.

**10. CONSIDER CANCELLATION OF COUNCIL MEETING**

**A. Consider Cancellation of March 28, 2024, Council Meeting due to Holy Thursday and Good Friday and July 11, 2024, Council Meeting Due to NACO Conference Conflict**

A motion was made by Council Member Kirk Allain, seconded by Council Member Daryl "Turf" Babin to approve Cancellation of March 28, 2024, Council Meeting due to Holy Thursday and Good Friday and July 11, 2024, Council Meeting Due to NACO Conference Conflict.

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

**11. PUBLIC HEARING ON PREVIOUSLY INTRODUCED ORDINANCES**

**A. An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III ("Unified Development Code"), Chapter 111 ("Administration And Enforcement"), Article VI ("Subdivision Approval Procedure"), Adding Section 111-117 No Plat Changes After Advertisement By Planning And Zoning Commission.**

The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item.

Mr. Durbin was recognized and briefly explained the reason for the aforementioned ordinance language, and noted this item did come out of the Zoning Review Board, and was recommended for approval by the Planning & Zoning Commission.

No public comments for or against said ordinance were presented. No written protests opposing the ordinance were received. The Council Chairman at this point declared the Public Hearing closed.

A motion was made by Council Member Alan Crowe, seconded by Council Member Kenneth Gordon to approve An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III ("Unified Development Code"), Chapter 111 ("Administration And Enforcement"), Article VI ("Subdivision Approval Procedure"), Adding Section 111-117 No Plat Changes After Advertisement By Planning And Zoning Commission.

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

Ordinance 4 of 2024 can be found at the end of these minutes.

**B. An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III ("Unified Development Code"), Chapter 106 ("Site Planning"), Article III ("Transportation Planning"), Division 2 (Off-Street Parking and Loading"), Sec. 106-67 ("General Provisions"), to streamline the site plan approval process.**

The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item.

Mr. Durbin was recognized and briefly explained the reason for the aforementioned ordinance language, and noted this item did come out of the Zoning Review Board, and was recommended for approval by the Planning & Zoning Commission.

No public comments for or against said ordinance were presented. No written protests opposing the ordinance were received. The Council Chairman at this point declared the Public Hearing closed.

A motion was made by Council Member Kirk Allain, seconded by Council Member

Daryl "Turf" Babin, to approve An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III ("Unified Development Code"), Chapter 111 ("Administration And Enforcement"), Article VI ("Subdivision Approval Procedure"), Adding Section 111-117 No Plat Changes After Advertisement By Planning And Zoning Commission.

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

Ordinance 5 of 2024 can be found at the end of these minutes.

**C. An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map For Rezoning Request Of Donald Ricard regarding 11621 Landry Ln. Port Allen, La 70767. File#2023-23 Described by the WBR Assessor as LOT 24-A SUBD OF SW/4 SEC 18 T6S R11E. Rezoning From AG-2 (Agricultural Moderate Scale) To AG-1 (Agricultural Small Scale) with waivers. Master Plan Change**

The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item.

Mr. Durbin was again recognized and explained what Mr. Ricard was requesting, along with the waiver needed for lot width of 80ft, noting this item was recommended for approval by the Planning & Zoning Commission.

No public comments for or against said ordinance were presented. No written protests opposing the ordinance were received. The Council Chairman at this point declared the Public Hearing closed.

A motion was made by Council Member Katherine Andre, seconded by Council Member Kenneth Gordon to approve with waiver/s An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map For Rezoning Request Of Donald Ricard regarding 11621 Landry Ln. Port Allen, La 70767. File#2023-23 Described by the WBR Assessor as LOT 24-A SUBD OF SW/4 SEC 18 T6S R11E. Rezoning From AG-2 (Agricultural Moderate Scale) To AG-1 (Agricultural Small Scale) with waivers. Master Plan Change.

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

Ordinance 6 of 2024 can be found at the end of these minutes.

**D. An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map For Rezoning Request Of Westover Planting Co. LTD regarding 4739 Hugh Loop Rd. Port Allen, La 70767. File #2023-24: Described by the WBR Assessor as: LOT 577 CONT 3.2 AC (WESTOVER PLTN) SEC 84 T7S R12E 43-5. Rezoning 3.2 (+/-) Acres from C-1.3 (Regional Scale Commercial) and R-SF-3 (Single Family Residential) to C-1.2 (Community Scale Commercial).**

The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item.

Mr. Durbin was again recognized and explained the request, noting this item was recommended for approval by the Planning & Zoning Commission.

Vice Chairman Alan Crowe explained the reason for this rezoning, and noted he was in support of the request due to the location of the property and the surrounding uses.

No public comments for or against said ordinance were presented. No written protests

opposing the ordinance were received. The Council Chairman at this point declared the Public Hearing closed.

A motion was made by Council Member Alan Crowe, seconded by Council Member Brady Hotard, to approve An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map For Rezoning Request Of Westover Planting Co. LTD regarding 4739 Hugh Loop Rd. Port Allen, La 70767. File #2023-24: Described by the WBR Assessor as: LOT 577 CONT 3.2 AC (WESTOVER PLTN) SEC 84 T7S R12E 43-5. Rezoning 3.2 (+/-) Acres from C-1.3 (Regional Scale Commercial) and R-SF-3 (Single Family Residential) to C-1.2 (Community Scale Commercial).

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN:0 (None)

As a result of the votes, the motion Passed.

Ordinance 7 of 2024 can be found at the end of these minutes.

- E. **An Ordinance Amending Chapter 104 Zoning to Incorporate Amended Zoning Designation Map (Zoning Plan) under Section 104-3 Establishment of Districts, Official Zoning Map For Rezoning Request of Barbara LaBauve for the Vernon Perry LaBauve Property. Located at 4715 Raymond LaBauve Rd. Brusly, La 70719. File #2023-25 Property Described as: 7.591 AC IN SECS 62 & 63 T8S R12E DESIG AS TRACTS D-3 CONT 6.811 AC & TRACT D-1A CONT 0.78 AC RAYMOND LABAUVE EST 47C-88. Rezoning .72 (+/-) acres from AG-3 (Agricultural Full Scale) to AG-1 (Agricultural Small Scale). Master Plan Change.** The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item.

Mr. Durbin was again recognized and explained the request, noting this item was recommended for approval by the Planning & Zoning Commission.

No public comments for or against said ordinance were presented. No written protests opposing the ordinance were received. The Council Chairman at this point declared the Public Hearing closed.

A motion was made by Council Member Daryl "Turf" Babin, seconded by Council Member Brady Hotard to approve An Ordinance Amending Chapter 104 Zoning to Incorporate Amended Zoning Designation Map (Zoning Plan) under Section 104-3 Establishment of Districts, Official Zoning Map For Rezoning Request of Barbara LaBauve for the Vernon Perry LaBauve Property. Located at 4715 Raymond LaBauve Rd. Brusly, La 70719. File #2023-25. Property Described as: 7.591 AC IN SECS 62 & 63 T8S R12E DESIG AS TRACTS D-3 CONT 6.811 AC & TRACT D-1A CONT 0.78 AC RAYMOND LABAUVE EST 47C-88. Rezoning .72 (+/-) acres from AG-3 (Agricultural Full Scale) to AG-1 (Agricultural Small Scale). Master Plan Change.

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN:0 (None)

As a result of the votes, the motion Passed.

Ordinance 8 of 2024 can be found at the end of these minutes.

- F. **An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map For Rezoning Request Of Timothy Lemoine. Regarding Property Located At 9763 Burnside Rd. Port Allen, La 70767. File #2023-26: Described by the WBR Assessor as: LOT 9-D BURNSIDE PLANTATION ESTATES CONT 6.106 AC 13B-18C. Rezoning 6.106 (+-) acres from AG-3 (Agricultural Large Scale) to R-M (Residential Minor Subdivision).**

The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item.

Mr. Durbin was again recognized and explained the request, noting this item was recommended for approval by the Planning & Zoning Commission.

Chairman Denstel asked Mrs. Tullier to read aloud all of the public comments received regarding this item, those comments were all against the aforementioned request for numerous reasons and were made by the following individuals:

Paula McDonner, Jeffrey Lee, Brandon Young, Troy Williams, Maria Langlois, Taylor Coye, Jared Friddle, Bennett Pourciau, Ashley Morgan, Jessica Pourciau, Kim Sperlazza, Elise Friddle, Abigail Young, Ryan and Kendall Hebert.

No public comments for or against said ordinance were presented. The Council Chairman at this point declared the Public Hearing closed.

Mr. Court Bradford with Bradford Engineering and Services LLC., was recognized noting this is not a mobile home park and mobile homes are not going to be put on this property, in fact the owner is looking to put restrictions to not allow mobile homes on the lots. The owners is talking about extending Sycamore all the way across the property possibly.

Vice Chair Crowe was recognized and explained the reasons that he is against this request, not because of the zoning but because of the way the minor is being played out with Sycamore which is a stub out street being used as a main access for another subdivision. Vice Chair Crowe expressed not liking a subdivision using a stub out street as a main access for another subdivision. Councilman Allain noted in his eyes the reason we make them put the stub out streets is for connectivity and that is what the minor is going to do, connect to the subdivision, he also noted that this is zoning and not planning. Councilman Hotard concurred with Allain noting this is what connectivity is for, and this is the zoning process and not planning. Chairman Denstel was recognized and explained that he was not against this zoning however he does not like the way that a stub out street is being used as main access to another subdivision, noting these stub out streets are for alternative access, not for main access. Chairman Denstel explained this time it is a minor but what happens if a major subdivision comes and wants to use an existing subdivision as their main access. The Chairman explained this needs to be looked at in our code regarding stub out streets and the reasons for them, however this is the zoning phase and not planning. The Chairman commented in his eyes this is why planning needs to be before zoning, we will not even see this minor subdivision because it will be signed off on administratively.

A motion to deny was made by Council Member Alan Crowe but died for a lack of a second to the motion.

A motion was made by Council Member Brady Hotard, seconded by Council Member Kirk Allain, to approve An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map For Rezoning Request Of Timothy Lemoine. Regarding Property Located At 9763 Burnside Rd. Port Allen, La 70767. File #2023-26: Described by the WBR Assessor as: LOT 9-D BURNSIDE PLANTATION ESTATES CONT 6.106 AC 13B-18C. Rezoning 6.106 (+-) acres from AG-3 (Agricultural Large Scale) to R-M (Residential Minor Subdivision).

The vote was recorded as follows:

YEAS: 8 (Kirk Allain, Turf Babin, Atley Walker, Carey Denstel, Brady Hotard, Kenneth Gordon, Katherine Andre, and Gary Joseph)

NAYS: 1 (Alan Crowe)

ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes, the motion **Passed**.

Ordinance 9 of 2024 can be found at the end of these minutes.

12. **CONSIDER STATUS REPORT, CHANGE ORDER AND/OR OTHER MATTERS AS REQUIRED ON CURRENT PROJECTS**

A. **Consider The Following Items for Scrap/Surplus: Mosquito Control**

1. Tag# 1648 London Fog 18-20 ULV Spray Machine. SN 10239
2. Tag# 1496 London Fog 18-20 ULV Spray Machine. SN 10301
3. 2002 Honda TRX 450 Four Wheeler. VIN 478TE220X24314623, Not on Fixed Asset Listing

4. Tag# 2620 Pioneer 24V Backpack ULV Sprayer. SN LDF0665
5. Tag# 2535 Pioneer 24V Backpack ULV Sprayer. SN LDF0180.
6. Tag# 2592 2007 Ford F-150 truck. VIN 1FTRF12W27NA88558

A motion was made by Council Member Daryl "Turf" Babin, seconded by Council Member Gary Joseph to approve The Following Items for Scrap/Surplus: Mosquito Control

1. Tag# 1648 London Fog 18-20 ULV Spray Machine. SN 10239
2. Tag# 1496 London Fog 18-20 ULV Spray Machine. SN 10301
3. 2002 Honda TRX 450 Four Wheeler. VIN 478TE220X24314623, Not on Fixed Asset Listing
4. Tag# 2620 Pioneer 24V Backpack ULV Sprayer. SN LDF0665
5. Tag# 2535 Pioneer 24V Backpack ULV Sprayer. SN LDF0180.
6. Tag# 2592 2007 Ford F-150 truck. VIN 1FTRF12W27NA88558

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

### 13. INTRODUCTION OF ORDINANCES

Mrs. Tullier, Council Clerk read by title the below proposed ordinance/s being introduced and publicized by title, and considered for adoption following a public hearing as specified below, at 5:30 pm in the Council Chambers, located at 880 North Alexander Avenue, Port Allen, La.:

- A. An Ordinance of The West Baton Rouge Parish Council Adopting the 2023 Year End Budget Adjustments to an Operating Budget of Revenues and Expenditures for the Fiscal Year Beginning January 1, 2023 and ending December 31, 2023. Public Hearing Date: March 14, 2024
- B. An Ordinance Adopting the 2023 Year End Amendments to the Natural Gas & Water Systems Budget of Revenues and Expenditures beginning January 1, 2023 and ending December 31, 2023. Public Hearing Date: March 14, 2024
- C. An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III ("Unified Development Code"), Chapter 103 ("Floodplain Management"), Section 103-7 ("Minimum Floor Elevation Requirements; Noncompliance") To Provide For Updates To Parish Base Flood Elevation Determination Procedures. Public Hearing Date: March 14, 2024
- D. An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map For Rezoning Request Of Antioch Missionary Baptist Church, File #2024-1 Property Located At 2778 Billups Lane Brusly, La 70719. Described by the WBR Assessor as: LOT SEC 19 T8S R12E MEAS 1 ARPT X 4 ARPT CB3 E75 CB72 E119 12.08 AC IN SEC 18 T8S R12E P/O LAWS PROP CB363 E88 LOT SEC 19 T8S R12E MEAS 229'X 187' Rezoning 11.86 (+-) acres from AG-3 (Agricultural Large Scale) to R- MF-2 (Multi-Family Residential) with a special use permit for an Assisted Living Facility. Public Hearing Date: April 11, 2024
- E. An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map For Rezoning Request Of Larry Johnson. File #2024-2 Property Located At 11628 Rosedale Rd. Port Allen, La 70767: Described by the WBR Assessor as: TRACT CJ-3-C-1 CONT 20.782 AC IN SEC 7 T7S R11E 9A-24 TRACT CJ-3-A-2 CONT 0.426 AC IN SEC 7 T72 R113. Rezoning 8.452 (+-) acres from AG-3 (Agricultural Large Scale) to R-M (Residential Minor Subdivision). Public Hearing Date: April 11, 2024

### 14. RESOLUTIONS

- A. A Resolution Authorizing The Parish President To Sign The Updated Contract With Acadian Ambulance Service, Inc. For The Period January 1, 2024 - December 31, 2024

Mr. Bourgoyne was recognized and explained that Acadian Ambulance is increasing

the cost for services for our Parish from \$3600 to \$7200 a year.  
There were no questions at this time.

A motion was made by Council Member Kirk Allain, seconded by Council Member Brady Hotard to approve A Resolution Authorizing The Parish President To Sign The Updated Contract With Acadian Ambulance Service, Inc. For The Period January 1, 2024 - December 31, 2024.

The vote was recorded as follows:  
YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN:0 (None)

As a result of the votes, the motion Passed.  
Resolution 7 of 2024 can be found at the end of these minutes.

15. **CONSIDER SUBDIVISION PLATS, CONDEMNATIONS, WAIVERS AND MATTERS RELATED THERETO**

A. **Consider Variance request for 12343 S. Palmer Port Allen, La 70767 regarding BFE**

Mr. Durbin was recognized and explained that the applicant has asked for this item to be withdrawn from consideration at this time. Mr. Court Bradford was recognized and verified this. Mrs. Tullier requested that Mr. Bradford send her an email for the file notating that this item was being withdrawn, Mr. Bradford agreed.

16. **APPOINTMENTS**

A. **Appoint New Alternate Member for the WBR Parish Board of Adjustments**

Councilman Hotard nominated Mr. Peyton Gascon to serve on the West Baton Rouge Board of Adjustments, noting Mr. Gascon's credentials in various fields which will help with this appointment.

A motion was made by Council Member Brady Hotard, seconded by Council Member Daryl "Turf" Babin to ratify appointing Mr. Peyton Gascon as the New Alternate Member for the WBR Parish Board of Adjustments.

The vote was recorded as follows:  
YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN:0 (None)  
As a result of the votes, the motion Passed.

17. **CORRESPONDENCE REPORT**

Correspondence Report from Council Clerk, Mrs. Michelle Tullier included the following items:

- In Need of Civil Service Board Governmental Representative;
- Next Planning & Zoning Meeting Tuesday, March 5, 2024 at 5:30pm;
- Next Council Meeting Thursday, March 14 , 2024 at 5:30pm.

18. **ADJOURN**

There being no further business, a motion to adjourn was made by Council Member Kirk Allain and was adopted by acclamation at 06:43 PM.

  
\_\_\_\_\_  
Carey Denstel, Chairman

  
\_\_\_\_\_  
Michelle Z. Tullier, Council Clerk

**ORDINANCE 4 OF 2024**

As Introduced by the West Baton Rouge Parish Council  
At the Regular Meeting of January 25, 2024  
And Adopted on February 22, 2024

An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III (“Unified Development Code”), Chapter 111 (“Administration And Enforcement”), Article VI (“Subdivision Approval Procedure”), Adding Section 111-117 No Plat Changes After Advertisement By Planning And Zoning Commission.

**WHEREAS**, one of the primary functions of local governments is to protect the health, safety and welfare of its people; **AND**

**WHEREAS**, in exercising its role to carry-out the above, the West Baton Rouge Parish Council utilizes its police powers under the Constitution and laws of the State of Louisiana; **AND**

**WHEREAS**, such exercise of police power involves from time-to-time creating or amending local development (and other) laws in order to protect the public; **AND**

**WHEREAS**, in order to exercise transparency, the West Baton Rouge Parish Council wishes to streamline the Subdivision plat approval process.

**NOW, THEREFORE, BE IT ORDAINED** that the West Baton Rouge Parish Code of Ordinances, Part III (“Unified Development Code”), Chapter 111 (“Administration And Enforcement”), Article VI (“Subdivision Approval Procedure”), be amended and readopted to read as follows:

(NOTE: underlined words are additions and strikethrough words are deletions. Three asterisks - \* \* \* indicate sections of the code skipped for brevity of this ordinance. Such sections are to be retained by the code editors.):

**PART III – UNIFIED DEVELOPMENT CODE**

\* \* \*

**ARTICLE VI. – SUBDIVISION APPROVAL PROCEDURE**

\* \* \*

**Sec. 111-117. – No plat changes after advertisement by Planning and Zoning Commission**

Any plat (Preliminary of Final), with the exception of administratively approved plats as provided for elsewhere, must be presented for a public hearing before the Planning & Zoning Commission and the Parish Council. No changes other than typographical error corrections requested by the Parish) are allowed to be presented to the Planning & Zoning Commission once the plat has been advertised (through either an individually advertised item or through advertisement of the agenda *in globo*. If significant changes are requested or made by any party to the plat the plat must be resubmitted as a new application.

**THEREFORE, BE IT FURTHER ORDAINED** by the West Baton Rouge Parish Council that this ordinance shall become effective pursuant to Section 2-12 (C) of the Home Rule Charter.

**THEREFORE, BE IT RESOLVED** by the West Baton Rouge Parish Council, that all other ordinances or parts of ordinances in conflict herewith are hereby repealed in their entirety.

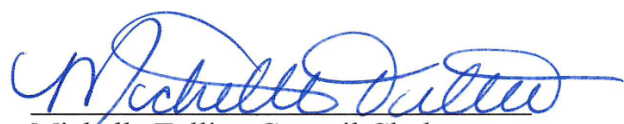
**NOW THEREFORE BE IT FURTHER RESOLVED** by the Parish Council of the Parish of West Baton Rouge, Louisiana, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications of this ordinance are hereby declared severable.

**THE FOREGOING ORDINANCE AFTER HAVING BEEN SUBMITTED TO A PUBLIC HEARING WAS CONSIDERED, AND UPON MOTION BY COUNCIL MEMBER ALAN CROWE, WHICH WAS SECONDED BY COUNCIL MEMBER KENNETH GORDON. THE ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:**

- YEAS:**           9       (MRS. ANDRE, MESSRS. GORDON, CROWE, BABIN, WALKER, DENSTEL, CROWE, JOSEPH, HOTARD)
- NAYS:**           0       (NONE)
- ABSENT:**       0       (NONE)
- ABSTAIN:**      0       (NONE)

WHEREUPON the ordinance was declared adopted on the 22<sup>nd</sup> Day of February, 2024.

ATTEST:

  
Michelle Tullier, Council Clerk

**ORDINANCE 5 OF 2024**  
As Introduced by the West Baton Rouge Parish Council  
At the Regular Meeting of January 25, 2024  
And Adopted on February 22, 2024

An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III (“Unified Development Code”), Chapter 106 (“Site Planning”), Article III (“Transportation Planning”), Division 2 (Off-Street Parking and Loading”), Sec. 106-67 (“General Provisions”), to streamline the site plan approval process.

WHEREAS, one of the primary functions of local governments is to protect the health, safety and welfare of its people; AND

WHEREAS, in exercising its role to carry-out the above, the West Baton Rouge Parish Council utilizes its police powers under the Constitution and laws of the State of Louisiana; AND

WHEREAS, such exercise of police power involves from time-to-time creating or amending local development (and other) laws in order to protect the public; AND

WHEREAS, in order to exercise transparency, the West Baton Rouge Parish Council wishes to streamline the site plan approval process.

NOW, THEREFORE, BE IT ORDAINED that the West Baton Rouge Parish Code of Ordinances, Part III (“Unified Development Code”), Chapter 106 (“Site Planning”), Article III (“Transportation Planning”), Division 2 (Off-Street Parking and Loading”), Sec. 106-67 (“General Provisions”), be amended and readopted to read as follows:

(NOTE: underlined words are additions and strikethrough words are deletions. Three asterisks - \* \* \* indicate sections of the code skipped for brevity of this ordinance. Such sections are to be retained by the code editors.):

**PART III – UNIFIED DEVELOPMENT CODE**

\* \* \*

**CHAPTER 106 – SITE PLANNING**

\* \* \*

**ARTICLE III. – TRANSPORTATION PLANNING**

\* \* \*

**DIVISION 2. – OFF-STREET PARKING AND LOADING**

\* \* \*

**Sec. 106-67. – General provisions**

- (i) *Parking plan approval.* Plans, fully dimensioned and drawn-to-scale for all parking, loading, and unloading facilities shall be submitted to the zoning administrator for review and compliance with these requirements as part of the building permit review process or as otherwise required by the building code and these regulations. Such plans will clearly show all necessary information sufficient to demonstrate compliance with these regulations including the location and dimensions of all required parking spaces, loading spaces, and driveways accessing such spaces. In addition, the total square footage of vehicular use areas, which includes parking and loading spaces and driveways accessing such spaces shall be noted on the plan. The ~~planning and zoning commission and/or the board of adjustment~~ Council may require changes in the design of the proposed parking plan as are necessary to meet all requirements and to assure the protection of the public health,

safety, and welfare by providing safe and adequate parking. Any amendment to a parking plan approved in conjunction with the issuance of a permit shall be submitted in writing and approved by the zoning administrator prior to implementing such amendments.

\* \* \*

**THEREFORE, BE IT FURTHER ORDAINED** by the West Baton Rouge Parish Council that this ordinance shall become effective pursuant to Section 2-12 (C) of the Home Rule Charter.

**THEREFORE, BE IT RESOLVED** by the West Baton Rouge Parish Council, that all other ordinances or parts of ordinances in conflict herewith are hereby repealed in their entirety.

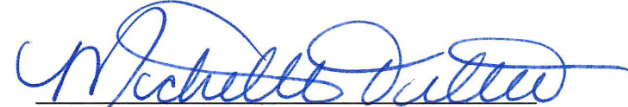
**NOW THEREFORE BE IT FURTHER RESOLVED** by the Parish Council of the Parish of West Baton Rouge, Louisiana, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications of this ordinance are hereby declared severable.

**THE FOREGOING ORDINANCE AFTER HAVING BEEN SUBMITTED TO A PUBLIC HEARING WAS CONSIDERED, AND UPON MOTION BY COUNCIL MEMBER KIRK ALLAIN, WHICH WAS SECONDED BY COUNCIL MEMBER DARYL “TURF” BABIN. THE ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:**

- YEAS:           9       (MRS. ANDRE, MESSRS. ALLAIN, BABIN, WALKER, DENSTEL, CROWE, HOTARD, GORDON, JOSEPH)**
- NAYS:           0       (NONE)**
- ABSENT:       0       (NONE)**
- ABSTAIN:      0       (NONE)**

**WHEREUPON** the ordinance was declared adopted on the **22<sup>nd</sup> Day of February, 2024.**

**ATTEST:**

  
Michelle Tullier, Council Clerk

**ORDINANCE 6 OF 2024**

As Introduced by the West Baton Rouge Parish Council  
At the Regular Meeting of January 25, 2024  
And Adopted on February 22, 2024

An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map For Rezoning Request Of Donald Ricard. Rezoning From AG-2 To AG-1.

**NOW THEREFORE BE IT ORDAINED** by the West Baton Rouge Parish Council in legal session that Chapter 104 Zoning, Sec. 104-3 Establishment of Districts, Official Zoning Map of the Compiled Ordinances of the Parish of West Baton Rouge, Louisiana is amended and re-enacted to read as follows:

**Sec.104-3.** Establishment Of Districts, Official Zoning Map For Rezoning Request Of Donald Ricard, regarding 11621 Landry Lane Port Allen, La 70767. File #2023-23: Described by the WBR Assessor as: LOT 24-A SUBD OF SW/4 SEC 18 T6S R11E. Rezoning From AG-2 (Agricultural Moderate Scale) To AG-1 (Agricultural Small Scale) with waiver for 80ft lot width.

**BE IT FURTHER ORDAINED** by the West Baton Rouge Parish Council that this Ordinance shall also serve as a Master Plan Change.

**THEREFORE, BE IT FURTHER ORDAINED** by the West Baton Rouge Parish Council that this ordinance shall become effective pursuant to Section 2-12 (C) of the Home Rule Charter.

**THEREFORE, BE IT FURTHER RESOLVED** by the West Baton Rouge Parish Council, that all other

ordinances or parts of ordinances in conflict herewith are hereby repealed in their entirety.

**NOW THEREFORE BE IT FURTHER RESOLVED** by the Parish Council of the Parish of West Baton Rouge, Louisiana, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications of this ordinance are hereby declared severable.

**THE FOREGOING ORDINANCE AFTER HAVING BEEN SUBMITTED TO A PUBLIC HEARING WAS CONSIDERED, AND UPON MOTION BY COUNCIL MEMBER KIRK ALLAIN, WHICH WAS SECONDED BY COUNCIL MEMBER KENNETH GORDON. THE ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:**

**YEAS:           9       (MRS. ANDRE, MESSRS. ALLAIN, GORDON, BABIN, DENSTEL, CROWE, JOSEPH, WALKER, HOTARD)**

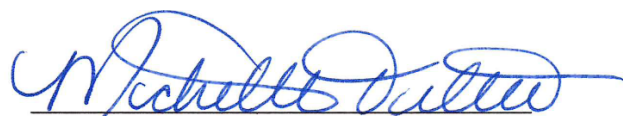
**NAYS:           0       (NONE)**

**ABSENT:       0       (NONE)**

**ABSTAIN:      0       (NONE)**

**WHEREUPON** the ordinance was declared adopted on the **22<sup>nd</sup> Day of February, 2024.**

**ATTEST:**

  
Michelle Tullier, Council Clerk

**ORDINANCE 7 OF 2024**

As Introduced by the West Baton Rouge Parish Council  
At the Regular Meeting of January 25, 2024  
And Adopted on February 22, 2024

An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map For Rezoning Request Of Westover Planting Co. LTD. Rezoning 3.2 (+/-) Acres from C-1.3 and R-SF-3 to C-1.2.

**NOW THEREFORE BE IT ORDAINED** by the West Baton Rouge Parish Council in legal session that Chapter 104 Zoning, Sec. 104-3 Establishment of Districts, Official Zoning Map of the Compiled Ordinances of the Parish of West Baton Rouge, Louisiana is amended and re-enacted to read as follows:

**Sec.104-3.** Establishment Of Districts, Official Zoning Map For Rezoning Request Of Westover Planting Co. LTD., regarding 4739 Hugh Loop Rd. Port Allen, La 70767. File #2023-24: Described by the WBR Assessor as: LOT 577 CONT 3.2 AC (WESTOVER PLTN) SEC 84 T7S R12E 43-5. Rezoning 3.2 (+/-) Acres from C-1.3 (Regional Scale Commercial) and R-SF-3 (Single Family Residential) to C-1.2 (Community Scale Commercial).

**THEREFORE, BE IT FURTHER ORDAINED** by the West Baton Rouge Parish Council that this ordinance shall become effective pursuant to Section 2-12 (C) of the Home Rule Charter.

**THEREFORE, BE IT FURTHER RESOLVED** by the West Baton Rouge Parish Council, that all other ordinances or parts of ordinances in conflict herewith are hereby repealed in their entirety.

**NOW THEREFORE BE IT FURTHER RESOLVED** by the Parish Council of the Parish of West Baton Rouge, Louisiana, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications of this ordinance are hereby declared severable.

**THE FOREGOING ORDINANCE AFTER HAVING BEEN SUBMITTED TO A PUBLIC HEARING WAS CONSIDERED, AND UPON MOTION BY COUNCIL MEMBER ALAN CROWE,**

WHICH WAS SECONDED BY COUNCIL MEMBER BRADY HOTARD. THE ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:

YEAS: 9 (MRS. ANDRE, MESSRS. CROWE, HOTARD, ALLAIN, WALKER, DENSTEL, GORDON, JOSEPH, BABIN)

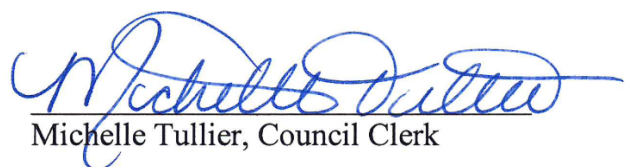
NAYS: 0 (NONE)

ABSENT: 0 (NONE)

ABSTAIN: 0 (NONE)

WHEREUPON the ordinance was declared adopted on the 22<sup>nd</sup> Day of February, 2024.

ATTEST:



Michelle Tullier, Council Clerk

**ORDINANCE 8 OF 2024**  
As Introduced by the West Baton Rouge Parish Council  
At the Regular Meeting of January 25, 2024  
And Adopted on February 22, 2024

An Ordinance Amending Chapter 104 Zoning to Incorporate Amended Zoning Designation Map (Zoning Plan) under Section 104-3 Establishment of Districts, Official Zoning Map For Rezoning Request of Barbara LaBauve for the Vernon Perry LaBauve Property. Rezoning from AG-3 to AG-1.

**NOW THEREFORE BE IT ORDAINED** by the West Baton Rouge Parish Council in legal session that Chapter 104 Zoning, Sec. 104-3 Establishment of Districts, Official Zoning Map of the Compiled Ordinances of the Parish of West Baton Rouge, Louisiana is amended and re-enacted to read as follows:

**Sec.104-3.** Establishment Of Districts, Official Zoning Map For Rezoning Request Of Barbara LaBauve-Executor to the Estate of Vernon Perry LaBauve Property, Located at 4715 Raymond LaBauve Rd. Brusly, La 70719. **File #2023-25** Property Described as: 7.591 AC IN SECS 62 & 63 T8S R12E DESIG AS TRACTS D-3 CONT 6.811 AC & TRACT D-1A CONT 0.78 AC RAYMOND LABAUVE EST 47C-88. **Master Plan Change.** Rezoning .72 (+/\_ ) acres from AG-3 (Agricultural Full Scale) to AG-1 (Agricultural Small Scale).

**BE IT FURTHER ORDAINED** by the West Baton Rouge Parish Council that this Ordinance shall also serve as a Master Plan Change.

**THEREFORE BE IT FURTHER ORDAINED** by the West Baton Rouge Parish Council that this ordinance shall become effective pursuant to Section 2-12 (C) of the Home Rule Charter.

**THEREFORE BE IT FURTHER RESOLVED** by the West Baton Rouge Parish Council, that all other ordinances or parts of ordinances in conflict herewith are hereby repealed in their entirety.

**NOW THEREFORE BE IT FURTHER RESOLVED** by the Parish Council of the Parish of West Baton Rouge, Louisiana, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications of this ordinance are hereby declared severable.

**THE FOREGOING ORDINANCE AFTER HAVING BEEN SUBMITTED TO A PUBLIC HEARING WAS CONSIDERED, AND UPON MOTION BY COUNCIL MEMBER DARYL “TURF” BABIN, WHICH WAS SECONDED BY COUNCIL MEMBER BRADY HOTARD . THE ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:**

YEAS: 9 (MRS. ANDRE, MESSRS. BABIN, HOTARD, ALLAIN, WALKER, DENSTEL, CROWE, GORDON, JOSEPH)

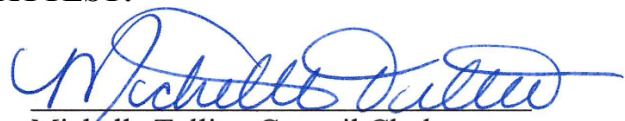
NAYS: 0 (NONE)

ABSENT: 0 (NONE)

ABSTAIN: 0 (NONE)

WHEREUPON the ordinance was declared adopted on the 22<sup>nd</sup> Day of February, 2024.

ATTEST:

  
Michelle Tullier, Council Clerk

**ORDINANCE 9 OF 2024**

As Introduced by the West Baton Rouge Parish Council  
At the Regular Meeting of January 25, 2024  
And Adopted on February 22, 2024

An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map For Rezoning Request Of Timothy Lemoine. Rezoning From AG-3 to R-M.

**NOW THEREFORE BE IT ORDAINED** by the West Baton Rouge Parish Council in legal session that Chapter 104 Zoning, Sec. 104-3 Establishment of Districts, Official Zoning Map of the Compiled Ordinances of the Parish of West Baton Rouge, Louisiana is amended and re-enacted to read as follows:

**Sec.104-3.** Establishment Of Districts, Official Zoning Map For Rezoning Request Of Timothy Lemoine. Regarding Property Located At 9763 Burnside Rd. Port Allen, La 70767. File #2023-26: Described by the WBR Assessor as: LOT 9-D BURNSIDE PLANTATION ESTATES CONT 6.106 AC 13B-18C. Rezoning 6.106 (+-) acres from AG-3 (Agricultural Large Scale) to R-M (Residential Minor Subdivision).

**THEREFORE, BE IT FURTHER ORDAINED** by the West Baton Rouge Parish Council that this ordinance shall become effective pursuant to Section 2-12 (C) of the Home Rule Charter.

**THEREFORE, BE IT FURTHER RESOLVED** by the West Baton Rouge Parish Council, that all other ordinances or parts of ordinances in conflict herewith are hereby repealed in their entirety.

**NOW THEREFORE BE IT FURTHER RESOLVED** by the Parish Council of the Parish of West Baton Rouge, Louisiana, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications of this ordinance are hereby declared severable.

**THE FOREGOING ORDINANCE AFTER HAVING BEEN SUBMITTED TO A PUBLIC HEARING WAS CONSIDERED, AND UPON MOTION BY COUNCIL MEMBER BRADY HOTARD, WHICH WAS SECONDED BY COUNCIL MEMBER KIRK ALLAIN. THE ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:**

YEAS: 8 (MRS. ANDRE, MESSRS. HOTARD, ALLAIN, WALKER, DENSTEL, GORDON, JOSEPH, BABIN)

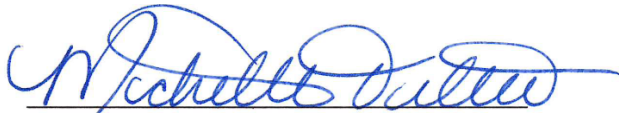
NAYS: 1 (MR. CROWE)

ABSENT: 0 (NONE)

ABSTAIN: 0 (NONE)

WHEREUPON the ordinance was declared adopted on the 22<sup>nd</sup> Day of February, 2024.

ATTEST:

  
Michelle Tullier, Council Clerk

## **RESOLUTION 7 OF 2024**

A Resolution Authorizing The Parish President To Sign The Updated Contract With Acadian Ambulance Service, Inc. For The Period January 1, 2024 - December 31, 2024

**WHEREAS**, the West Baton Rouge Parish Council has been contacted by Acadian Ambulance Service, Inc. to sign an updated contract for ambulance service for the citizens of West Baton Rouge Parish, Louisiana, and

**WHEREAS**, the West Baton Rouge Parish Council feels said agreement is in the best interest of the citizens of West Baton Rouge.

**THEREFORE, BE IT RESOLVED**, the West Baton Rouge Parish Council does hereby authorize the Parish President to sign the Letter Agreement/contract with Acadian Ambulance Service, Inc. for ambulance service for the citizens of West Baton Rouge Parish, Louisiana, for the period January 1, 2024 - December 31, 2024.

**The Foregoing Resolution Was Considered, And After Public Discussion, A Motion To Approve Was Made By Council Member Kirk Allain , Which Was Seconded By Council Member Brady Hotard. The resolution having been submitted to a vote, the vote thereon was as follows:**

**YEAS:           9       (Mrs. Andre, Messrs. Allain, Hotard, Walker, Babin, Denstel, Crowe, Gordon, Joseph)**

**NAYS:           0       (None)**

**ABSENT:       0       (None)**

**ABSTAIN:      0       (None)**

**AND** the resolution was declared adopted on this **22nd day of February, 2024.**

### **CERTIFICATE**

I, Michelle Tullier, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by said body at its Regular Meeting of February 22, 2024 at which meeting a majority of the members were present and voting.

  
Michelle Tullier, Council Clerk