

**MINUTES OF THE
WEST BATON ROUGE PARISH
PLANNING AND ZONING COMMISSION
880 North Alexander Avenue, Port Allen
Tuesday, October 15, 2024
5:30 PM**

The Following Minutes Are Summarized For Brevity, For Precise Meeting Information Please Refer To Meeting Audio Or Video.

ZONING

1. **CALL TO ORDER**
A Regular Meeting of the West Baton Rouge Parish Zoning Commission was held on Tuesday, October 15, 2024 and called to order at 05:30 PM.
2. **SILENCE ALL CELL PHONES AND ELECTRONIC DEVICES**
Chairman Todd Plauche asked that all electronic devices be placed on silent.
3. **PLEDGE OF ALLEGIANCE**
Commissioner Alfreda Jackson led everyone in an opening prayer, followed by Commissioner Russell Vallet, who led everyone in the Pledge of Allegiance.
4. **ROLL CALL**
The following members were recorded as being present: Ray Rivet, Todd Plauche, Russell Vallet, Alfreda Jackson, Gary Leblanc, Justin Brown, David Rodrigue.

Absent: Mr. Joycelyn Green, Peyton Gascon

Also, present were, Mr. Kevin Durbin, Public Works Director, Mrs. Mallorie Davis, Secretary.
5. **APPROVE MINUTES OF PREVIOUS MEETING**
 - A. **Approval of Minutes from the regular meeting of September 17, 2024.**
A motion was made by Commissioner Justin Brown, seconded by Commissioner Ray Rivet Approval of Minutes from the regular meeting of September 17, 2024.

The vote was recorded as follows:

YEAS:7 (Ray Rivet, Todd Plauche, Russell Vallet, Alfreda Jackson, Gary Leblanc, Justin Brown, David Rodrigue)
NAYS:0 (None)
ABSENT:2 Joycelyn Green, Peyton Gascon
ABSTAIN:0 (None)

As a result of the votes, the motion **Passed**.
6. **CORRESPONDENCE:**
7. **PUBLIC HEARING:**
 - A. No items to consider.
8. **ADJOURN**
A motion was made by Commissioner Russell Vallet, seconded by Commissioner Gary Leblanc, to adjourn the Zoning meeting.

The vote was recorded as follows:

YEAS:7 (Ray Rivet, Todd Plauche, Russell Vallet, Alfreda Jackson, Gary Leblanc, Justin Brown, David Rodrigue)
NAYS:0 (None)
ABSENT:2 Joycelyn Green, Peyton Gascon
ABSTAIN:0 (None)

As a result of the votes, the motion **Passed**.

PLANNING

A Regular Meeting of the West Baton Rouge Parish Planning Commission was held on Tuesday, October 15, 2024, and called to order at 05:32 pm.

9. APPROVE MINUTES OF PREVIOUS MEETING

A. Approval of Minutes from the regular meeting of September 17, 2024.

A motion was made by Commissioner Gary Leblanc, seconded by Commissioner Ray Rivet, Approval of Minutes from the regular meeting of September 17, 2024.

The vote was recorded as follows:

YEAS:7 (Ray Rivet, Todd Plauche, Russell Vallet, Alfreda Jackson, Gary Leblanc, Justin Brown, David Rodrigue)

NAYS:0 (None)

ABSENT:2 Joycelyn Green, Peyton Gascon

ABSTAIN:0 (None)

As a result of the votes, the motion **Passed**.

10. CORRESPONDENCE

11. PUBLIC HEARINGS:

A. An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III (“UNIFIED DEVELOPMENT CODE”) Chapter 105 (“Subdivisions”), Article I (“In General”) Section 105-7 (“Minor Subdivisions”), and Chapter 106 (“Site Planning”), Article V (“Yard/Setback. Open Space and Common Area Requirements”) Section 106-123 (“R-M Site Development Regulations”) To Provide For Clarification On Minor Subdivision Regulations

The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item. Brandon Bourgoyne was recognized, and that the ordinance change came from the Zoning Review Board. He explained the changes being requested. No public comments for or against said ordinance were presented. No written protests opposing the ordinance were received. The Chairman at this point declared the Public Hearing closed.

A motion was made by Commissioner Justin Brown, seconded by Commissioner Ray Rivet to **recommend approval** of An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III (“UNIFIED DEVELOPMENT CODE”) Chapter 105 (“Subdivisions”), Article I (“In General”) Section 105-7 (“Minor Subdivisions”), and Chapter 106 (“Site Planning”), Article V (“Yard/Setback. Open Space and Common Area Requirements”) Section 106-123 (“R-M Site Development Regulations”) To Provide For Clarification On Minor Subdivision Regulations.

The vote was recorded as follows:

YEAS: 7 (Ray Rivet, Todd Plauche, Russell Vallet, Alfreda Jackson, Gary Leblanc, Justin Brown, David Rodrigue)

NAYS: 0 (None)

ABSENT: 2 (Joycelyn Green, Peyton Gascon)

ABSTAIN: 0 (None)

As a result of the votes, the motion **Passed**.

B. An Ordinance To Amend And Reenact Part III (“Unified Development Code”), Chapter 101 (“General Provisions”), Section 101-1 (“Definitions”) Of The West Baton Rouge Parish Code Of Ordinances To Provide Clarification On Land Use And Subdivision Definitions

The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item. Brandon Bourgoyne was recognized, and that the ordinance change came from the Zoning Review Board. He explained the changes being requested. No public comments for or against said ordinance were presented. No written protests opposing the ordinance were received. The Chairman at this point declared the Public Hearing closed.

A motion was made by Commissioner Russell Vallet, seconded by Commissioner David Rodrigue to **recommend approval** for An Ordinance To Amend And Reenact Part III (“Unified Development Code”), Chapter 101 (“General Provisions”), Section 101-1 (“Definitions”) Of The West Baton Rouge Parish Code Of Ordinances To Provide Clarification On Land Use And Subdivision Definitions.

The vote was recorded as follows:

YEAS: 7 (Ray Rivet, Todd Plauche, Russell Vallet, Alfreda Jackson, Gary Leblanc, Justin Brown, David Rodrigue)
NAYS: 0 (None)
ABSENT: 2 (Joycelyn Green, Peyton Gascon)
ABSTAIN: 0 (None)

As a result of the votes, the motion **Passed**.

C. **An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III (“Unified Development Code”), Chapter 106 (“Site Planning”), Article V (“Yard/Setback, Open Space And Common Area Requirements”), Section 106-124 And 125 (“Commercial Site Development Regulations”), And Sections 106-126 Thru 106-128 (Industrial Site Development Regulations) To Clarify Where Buffers Are Needed.**

The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item. Brandon Bourgoyne was recognized, and that the ordinance change came from the Zoning Review Board. He explained the changes being requested. No public comments for or against said ordinance were presented. No written protests opposing the ordinance were received. The Chairman at this point declared the Public Hearing closed.

A motion was made by Commissioner Justin Brown, seconded by Commissioner Gary Leblanc to **recommend approval** for An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III (“Unified Development Code”), Chapter 106 (“Site Planning”), Article V (“Yard/Setback, Open Space And Common Area Requirements”), Section 106-124 And 125 (“Commercial Site Development Regulations”), And Sections 106-126 Thru 106-128 (Industrial Site Development Regulations) To Clarify Where Buffers Are Needed.

The vote was recorded as follows:

YEAS: 7 (Ray Rivet, Todd Plauche, Russell Vallet, Alfreda Jackson, Gary Leblanc, Justin Brown, David Rodrigue)
NAYS: 0 (None)
ABSENT: 2 (Joycelyn Green, Peyton Gascon)
ABSTAIN: 0 (None)

As a result of the votes, the motion **Passed**.

12. **OTHER BUSINESS:**

A. **Scheduled Public Hearings:**

- Council Meeting - October 24, 2024, at 5:30 pm.
- P&Z -November 5, 2024, at 5:30 pm

13. **ADJOURN**

There being no further business, a motion to adjourn was made by Commissioner Gary Leblanc and was adopted by acclamation at 05:41 PM.

Todd Plauche, Chairman

Michelle Tullier, Secretary