

3MINUTES

WEST BATON ROUGE PARISH COUNCIL

REGULAR MEETING

GOVERNMENT BUILDING

880 North Alexander Avenue, Port Allen

Thursday, September 26, 2024

5:30 PM

The Following Minutes Are Summarized For Brevity, For Precise Meeting Information Please Refer To Meeting Audio Or Video.

1. CALL MEETING TO ORDER & REQUEST ALL ELECTRONIC DEVICES BE SILENCED

A Regular Meeting of the West Baton Rouge Parish Council was held on Thursday, September 26, 2024 and called to order at 05:30 PM. Council Chairman Carey Denstel asked that all electronic devices be placed on silent.
2. OPENING PRAYER

Councilman Atley Walker Jr. led everyone in an opening prayer.
3. PLEDGE OF ALLEGIANCE

Chairman Denstel recognized Councilman Brady Hotard who led everyone in the Pledge of Allegiance.
4. LOG ATTENDANCE

The following members were recorded as being present: Messrs. Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Gary Joseph, and Mrs. Katherine Andre.  
  
Also present were, Mr. Jason Manola, Parish President, Mr. Phillip Bourgoyne, Executive Assistant, Mr. Chance Stephens, Director of Finance, Mr. Brandon Bourgoyne, Director of Public Works, Ms. Kristen Canezaro, Special Legal Counsel, and Mrs. Michelle Tullier, Council Clerk.
5. MINUTES APPROVAL

A. **Approval of Minutes from Regular Meeting of September 12, 2024.**

A motion was made by Council Member Brady Hotard, seconded by Council Member Katherine Andre to approve the Minutes from Regular Meeting of September 12, 2024.  
  
The vote was recorded as follows:  
YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN:0 (None)  
As a result of the votes, the motion Passed.
6. CONSIDER ANY AMENDMENTS TO THE AGENDA

There were no items to consider at this time.
7. PARISH PRESIDENT’S REPORT

Parish President Jason Manola was recognized and covered the following items:  
Offered condolences to Councilman Atley Walker and his family, for the recent passing of his brother;  
Recent WBR Chamber Small Business Summit;  
Starting up on the second Phase of Water Sector Grant;  
Road Overlay Program starting up.
8. PUBLIC COMMENTS

There were no comments at this time.
9. COMMUNICATIONS WITH COUNCIL MEMBERS AND/OR ELECTED OR APPOINTED OFFICIALS

A. **Set Halloween- Trick or Treat times for the Unincorporated Areas of West Baton Rouge Parish. Thursday, October 31st, from 5:30pm to 7:30pm.**

A motion was made by Council Member Kirk Allain, seconded by Council Member Brady Hotard to approve Halloween- Trick or Treat times for the Unincorporated Areas of West Baton Rouge Parish as Thursday, October 31st, from 5:30pm to 7:30pm.

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

**B. Discussion on Planning & Zoning and BOA Boards**

There was an update from Mrs. Mallorie Davis, P&Z Secretary as to the attendance records of both the Planning & Zoning Commission and the Board of Adjustments. Councilman Kirk Allain asked that after 3 missed meetings we be notified of the absences in order to start a discussion with that member, Mrs. Davis agreed.

**10. PUBLIC HEARING ON PREVIOUSLY INTRODUCED ORDINANCES**

**A. An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map For Rezoning Request Of Court Bradford, representing Tara Tilton McCartney. File# 2024-13. Rezoning From C-1.3 (Regional Scale Commercial) and AG-3 (Agricultural Full Scale) to C-1.4 (Industrial-Transitional Commercial). Master Plan Change.**

The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item.

Mr. Brandon Bourgoyne was recognized and explained the request, and verified the Zoning Commission recommended approval of the aforementioned rezoning.

No public comments for or against said ordinance were presented. No written protests opposing the ordinance were received. The Council Chairman at this point declared the Public Hearing closed.

A motion was made by Council Member Alan Crowe, seconded by Council Member Daryl "Turf" Babin to approve An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map For Rezoning Request Of Court Bradford, representing Tara Tilton McCartney. File# 2024-13. Rezoning From C-1.3 (Regional Scale Commercial) and AG-3 (Agricultural Full Scale) to C-1.4 (Industrial-Transitional Commercial). **Master Plan Change.**

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

Ordinance 32 of 2024 can be found at the end of these minutes.

**11. INTRODUCTION OF ORDINANCES**

Mrs. Tullier, Council Clerk read by title the below proposed ordinance/s being introduced and publicized by title, and considered for adoption following a public hearing as specified below, at 5:30 pm in the Council Chambers, located at 880 North Alexander Avenue, Port Allen, La.:

- A. An Ordinance Of The West Baton Rouge Parish Council Approving An Ad Valorem Tax Exemption Of Up To \$2,500 Of The Assessed Valuation Of Property Receiving Homestead Exemption That Is Owned And Occupied By A Qualified First Responder Pursuant To Article VII, Section 21(O) Of The Louisiana Constitution. Public Hearing Date: October 10, 2024**

**12. CONSIDER STATUS REPORT, CHANGE ORDER AND/OR OTHER MATTERS AS REQUIRED ON CURRENT PROJECTS**

**A. Accept/Reject Bid Recommendation on Yearly Road Aggregate Material.**

Mr. Phillip Bourgoyne was recognized, he presented and reviewed the bid recommendation for the aggregate material bids, noting that each line item shows the vendor who is to be awarded that line item for the year.

A motion was made by Council Member Brady Hotard, seconded by Council Member Katherine Andre to approve the 2024-25 Bid Recommendation on Yearly

Road Aggregate Material as presented.

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN:0 (None)

As a result of the votes, the motion Passed.

**13. RESOLUTIONS**

**A. Resolution for Parish President to sign a Cooperative Endeavor Agreement with the State of Louisiana, for appropriations from Act 5 of the 2024 Regular Session – Capital Outlay.**

Mr. Stephens was recognized and explained this resolution was needed in order for the Parish President to sign the cooperative endeavor with the State in order to receive the grant monies for the north-end Fire/Police Station.

A motion was made by Council Member Atley Walker, seconded by Council Member Daryl "Turf" Babin to approve Resolution for Parish President to sign a Cooperative Endeavor Agreement with the State of Louisiana, for appropriations from Act 5 of the 2024 Regular Session – Capital Outlay.

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN:0 (None)

As a result of the votes, the motion Passed.

**14. CONSIDER SUBDIVISION PLATS, CONDEMNATIONS, WAIVERS AND MATTERS RELATED THERETO**

There were no items to consider at this time.

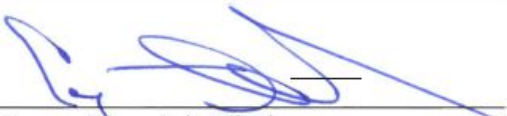
**15. CORRESPONDENCE REPORT**

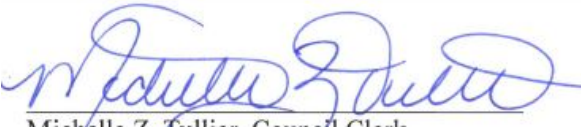
Correspondence Report from Council Clerk, Mrs. Michelle Tullier included the following items:

- Household Hazardous Materials Collection Day Saturday, October 26, 2024 at Alexander Park in Brusly from 8am to 12 noon;
- Planning & Zoning Meeting Tuesday, October 1, 2024 a 5:30pm;
- Next Council Meeting is Thursday, October 10, 2024 at 5:30pm.

**16. ADJOURN**

There being no further business, a motion to adjourn was made by Council Member Kirk Allain and was adopted by acclamation at 05:54 PM.

  
\_\_\_\_\_  
Carey Denstel, Chairman

  
\_\_\_\_\_  
Michelle Z. Tullier, Council Clerk

**ORDINANCE 32 OF 2024**

As Introduced by the West Baton Rouge Parish Council

At the Meeting of August 22, 2024

And Adopted on September 26, 2024

An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map For Rezoning Request Of Court Bradford representing Tara Tilton McCartney. Rezoning From C-1.3 (Regional Scale Commercial) and AG-3 (Agricultural Full Scale) to C-1.4 (Industrial-Transitional Commercial).

**NOW THEREFORE BE IT ORDAINED** by the West Baton Rouge Parish Council in legal session that Chapter 104 Zoning, Sec. 104-3 Establishment of Districts, Official Zoning Map of the Compiled Ordinances of the Parish of West Baton Rouge, Louisiana is amended and re-enacted to read as follows:

**Sec.104-3.** Establishment Of Districts, Official Zoning Map For Rezoning Request Of Court Bradford representing Tara Tilton McCartney. Regarding Property located on Parcel# 304520001500 File #2024-13: Described by the WBR Assessor as: 293.69 AC M/L (BELLE VALE) IN SEC 31 & 32 T6S R12E & SEC 44 & 45 T7S R12E 43-6. Rezoning 2.5 (+-) from C-1.3 (Regional Scale Commercial) and AG-3 (Agricultural Full Scale) to C-1.4 (Industrial-Transitional Commercial).

**BE IT FURTHER ORDAINED** by the West Baton Rouge Parish Council that this Ordinance shall also serve as a Master Plan Change.

**THEREFORE, BE IT FURTHER ORDAINED** by the West Baton Rouge Parish Council that this ordinance shall become effective pursuant to Section 2-12 (C) of the Home Rule Charter.

**THEREFORE, BE IT FURTHER RESOLVED** by the West Baton Rouge Parish Council, that all other ordinances or parts of ordinances in conflict herewith are hereby repealed in their entirety.

**NOW THEREFORE BE IT FURTHER RESOLVED** by the Parish Council of the Parish of West Baton Rouge, Louisiana, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications of this ordinance are hereby declared severable.

**THE FOREGOING ORDINANCE AFTER HAVING BEEN SUBMITTED TO A PUBLIC HEARING WAS CONSIDERED, AND UPON MOTION BY COUNCIL MEMBER ALAN CROWE, WHICH WAS SECONDED BY COUNCIL MEMBER DARYL “TURF” BABIN. THE ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:**

- YEAS:

9

(MRS. ANDRE, MESSRS. CROWE, BABIN, ALLAIN, WALKER, DENSTEL, HOTARD, GORDON, JOSEPH)
- NAYS:

0

(NONE)
- ABSENT:

0

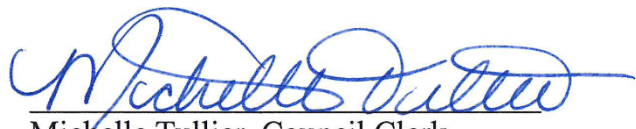
(NONE)
- ABSTAIN:

0

(NONE)

**WHEREUPON** the ordinance was declared adopted on the **26th Day of September, 2024.**

**ATTEST:**

  
Michelle Tullier, Council Clerk

**RESOLUTION 23 OF 2024**

A Resolution Authorizing the Parish President to Sign Cooperative Endeavor Agreement with Sate of Louisiana, for Appropriations from Act 5 of the 2024 Regular Session-Capital Outlay.

**WHEREAS,** West Baton Rouge Parish agrees to enter into an Cooperative Endeavor Agreement, with the State of Louisianan; and

**WHEREAS,** in order to proceed with said agreement, West Baton Rouge Parish requires that the legislative body of the local government authorizes its chief executive “The Parish President” to execute agreement titled:

**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN  
THE STATE OF LOUISIANA AND  
WEST BATON ROUGE PARISH  
Emergency Services Facility, Planning and Construction  
(West Baton Rouge)  
FP&C Project No. 50-J61-24-01**

**WHEREAS**, said agreement is attached hereto and identified as “Exhibit A”.

**NOW THEREFORE BE IT RESOLVED**, the West Baton Rouge Parish Council does hereby authorize Parish President Jason P. Manola to execute on behalf of the Parish of West Baton Rouge, an agreement with the State of Louisiana and sign all future documentation regarding the same.

**BE IT FURTHER RESOLVED** that if any portion or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without invalid provisions, items or applications and to this end the provisions of this resolution are hereby declared severable.

**BE IT FURTHER RESOLVED**, that all resolutions or parts thereof in conflict herewith are hereby repealed.

**The Foregoing Resolution Was Considered, And, After Public Discussion, A Motion To Approve Was Made By Council Member ATLEY WALKER, Which Was Seconded By Council Member DARYL “TURF” BABIN.**

**The Resolution Was Submitted To A Vote, The Vote Thereon Was As Follows:**

**YEAS:        9        (MRS. ANDRE, MESSRS. WALKER, BABIN, ALLAIN, DENSTEL, GORDON, CROWE, HOTARD, JOSEPH)**

**NAYS:        0        (NONE)**

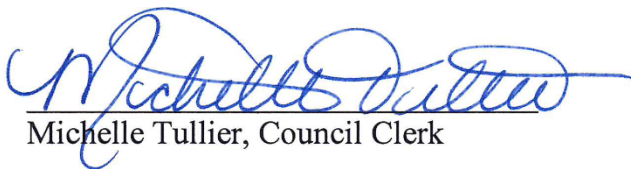
**ABSENT:    0        (NONE)**

**ABSTAIN:   0        (NONE)**

As a result of the votes the resolution was adopted this **26<sup>th</sup> Day of September, 2024**.

**CERTIFICATE**

I, Michelle Tullier, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by said body at its Regular Meeting of September 26, 2024 at which meeting a majority of the members were present and voting.

  
Michelle Tullier, Council Clerk