

MINUTES
WEST BATON ROUGE PARISH COUNCIL
REGULAR MEETING
GOVERNMENT BUILDING
880 North Alexander Avenue, Port Allen
Thursday, March 27, 2025
5:30 PM

The Following Minutes Are Summarized For Brevity, For Precise Meeting Information Please Refer To Meeting Audio Or Video.

1. CALL MEETING TO ORDER & REQUEST ALL ELECTRONIC DEVICES BE SILENCED

A Regular Meeting of the West Baton Rouge Parish Council was held on Thursday, March 27, 2025 and called to order at 05:29 PM. Council Chairman Carey Denstel asked that all electronic devices be placed on silent.

2. OPENING PRAYER

Councilman Atley Walker Jr. led everyone in an opening prayer keeping Mr. Rusty Hughes and his family in our prayers.

3. PLEDGE OF ALLEGIANCE

Chairman Denstel recognized Councilman Kirk Allain who led everyone in the Pledge of Allegiance.

4. LOG ATTENDANCE

The following members were recorded as being present: Messrs. Kirk Allain, Daryl "Turf" Babin, Atley Walker, Kenneth Gordon, Carey Denstel, Alan Crowe, Gary Joseph, and Mrs. Katherine Andre.

Absent: Mr. Brady Hotard

Also present were, Mr. Jason Manola, Parish President, Mr. Phillip Bourgoyne, Executive Assistant, Mr. Chance Stephens, Director of Finance, Mr. Brandon Bourgoyne, Director of Public Works, Ms. Kristen Canezaro, Special Legal Counsel, and Mrs. Michelle Tullier, Council Clerk

5. MINUTES APPROVAL

A. Approval of Minutes from the March 13, 2025 Regular Meeting.

A motion was made by Council Member Kenneth Gordon, seconded by Council Member Katherine Andre to approve the Minutes from the March 13, 2025 Regular Meeting.

The vote was recorded as follows:

YEAS: 8 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)

NAYS: 0 (None)

ABSENT: 1 Brady Hotard

ABSTAIN:0 (None)

As a result of the votes, the motion Passed.

6. CONSIDER ANY AMENDMENTS TO THE AGENDA

There were no items to consider at this time.

7. PARISH PRESIDENT'S REPORT

Parish President Jason Manola was recognized and covered the following items:
Briefly updated the Council on the Intracoastal Project which will be starting back up around April 14th, with a traffic move in June;
Reminded everyone about the Drainage and Library renewals on the ballot this weekend.

8. PUBLIC COMMENTS

There were no items to consider at this time.

9. COMMUNICATIONS WITH COUNCIL MEMBERS AND/OR ELECTED OR APPOINTED OFFICIALS

Mr. Chance Stephens, Assistant Director of Finance, was recognized and went over the current budget numbers this calendar year for the top ten accounts. President Manola was again recognized and corrected the recent media coverage regarding grants the Parish

will be receiving, he also explained that with an upcoming land donation from Wilbert's the Parish will be installing a waterline near the old Richard house down Rosedale Rd., and offered to answer any questions in regards to this.

10. PUBLIC HEARING ON PREVIOUSLY INTRODUCED ORDINANCES

There were no items to consider at this time.

11. INTRODUCTION OF ORDINANCES

Mrs. Tullier, Council Clerk read by title the below proposed ordinance/s being introduced and publicized by title, and considered for adoption following a public hearing as specified below, at 5:30 pm in the Council Chambers, located at 880 North Alexander Avenue, Port Allen, La.:

- A. An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III (“Unified Development Code”), Chapter 106 (“Site Planning”), Article II (“Stormwater Management”), Section 106-22 (“Fill Mitigation”), And Section 106-24 (“Commercial Site Development Regulations) To Provide For Stormwater Quantity Control In Most Developments And Clarify Commercial Site Regulations. Public Hearing Date: April 24, 2025
- B. An Ordinance To Amend And Reenact Part III (“Unified Development Code”), Chapter 105 (“Subdivisions”) , Article I (“In General”), Section 105-4 (“Public Hearing by Commission”), Chapter 111 (“Administration and Enforcement”), Article IV (“Zoning Enforcement”), Section 111-63 (“Board of Adjustments-Establishment and Procedure”), Section 111-76 (“Procedures for Amendments To Zoning Map”), Article VI (“Subdivision Approval Procedure”), Section 111-115 (“Final Plat Approval”) Of The West Baton Rouge Parish Code Of Ordinances In Regards To Legal Advertisements, Publication and Mailings. Public Hearing Date: April 24, 2025
- C. An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map For Rezoning Request Of TMI Enterprises, LLC. Regarding Parcel #0451000004401 Safe Energy Dr. Port Allen, La 70767. File #2025-06: Described by the WBR Assessor as: LOT CL-1-A CONT 7.263 AC & LOT A-13-B CONT 33.21 AC IN SEC 43 T6S R12E BEING P/O LORIO TRACT 50-93. Rezoning from I-2 (Industrial Moderate Scale) to I-3 (Industrial Large Scale). Public Hearing Date: April 24, 2025
- D. An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map For Rezoning Request Of 3SK Properties, LLC, Regarding Parcel#203000000800 located on Choctaw Rd. Brusly, La 70719. File #2025-07: Described by the WBR Assessor as: TRACT 3SK (REMAINDER OF 778.45 AC) CONT 386 AC M/L IN SECS 25, 32,33 T8S R11E. Rezoning Lots 1 through 4 of Outer Banks Subdivision R-SF-2 (Residential Single Family) to C-1.2 (Community Scaled Commercial) and Tract 3SK from I-1 (Light Industrial) to AG-3 (Agricultural Full Scale). Master Plan Change. Public Hearing Date: April 24, 2025
- E. An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map For Rezoning Request Of Robert Critney Jr., Regarding Property located at 2728 Billups Lane Brusly, La 70719. File #2025-08: Described by the WBR Assessor as: LOT SEC 19 T8S R12E 47H-32. Rezoning from R-MH (Mobile Home Park) to R-SF-3 (Residential Single Family). Master Plan Change. Public Hearing Date: April 24, 2025

12. CONSIDER STATUS REPORT, CHANGE ORDER AND/OR OTHER MATTERS AS REQUIRED ON CURRENT PROJECTS

There were no items to consider at this time.

13. RESOLUTIONS

- A. **2024 MWPP Resolution- West Baton Rouge Parish Lukeville Wastewater Treatment Facility Audit**

Mr. Adrian Genre, Director of Utilities, was recognized and explained these resolutions are done yearly as part of our major sewer plant audits.

A motion was made by Council Member Kirk Allain, seconded by Council Member Atley Walker to approve the 2024 MWPP Resolution- West Baton Rouge Parish

Lukeville Wastewater Treatment Facility Audit.

The vote was recorded as follows:

YEAS: 8 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)

NAYS: 0 (None)

ABSENT: 1 Brady Hotard

ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

Resolution 6 of 2025 can be found at the end of these minutes.

B. 2024 MWPP Resolution- West Baton Rouge Parish Westport Wastewater Treatment Facility Audit

A motion was made by Council Member Daryl "Turf" Babin, seconded by Council Member Kenneth Gordon to approve the 2024 MWPP Resolution- West Baton Rouge Parish Westport Wastewater Treatment Facility Audit.

The vote was recorded as follows:

YEAS: 8 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)

NAYS: 0 (None)

ABSENT: 1 Brady Hotard

ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

Resolution 7 of 2025 can be found at the end of these minutes.

C. 2024 MWPP Resolution - West Baton Rouge Parish Erwinville Wastewater Treatment Facility Audit

A motion was made by Council Member Katherine Andre, seconded by Council Member Gary Joseph to approve the 2024 MWPP Resolution - West Baton Rouge Parish Erwinville Wastewater Treatment Facility Audit.

The vote was recorded as follows:

YEAS: 8 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)

NAYS: 0 (None)

ABSENT: 1 Brady Hotard

ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

Resolution 8 of 2025 can be found at the end of these minutes.

14. CONSIDER SUBDIVISION PLATS, CONDEMNATIONS, WAIVERS AND MATTERS RELATED THERETO

There were no items to consider at this time.

15. CORRESPONDENCE REPORT

Correspondence Report from Council Clerk, Mrs. Michelle Tullier included the following items:

- Council to sign up for Legislative Day May 7, 2025 and WBR Capital Day May 20, 2025;
- Planning & Zoning Meeting of April 1, 2025 has been canceled;
- Council Meeting Thursday, April 10, 2025 at 5:30pm.

16. ADJOURN

There being no further business, a motion to adjourn was made by Council Member Kirk Allain and was adopted by acclamation at 05:46 PM.



Carey Denstel, Chairman

Michelle Z. Tullier, Council Clerk

RESOLUTION 6 OF 2025

2024 MWPP Resolution

West Baton Rouge Parish Lukeville Wastewater Treatment Facility Audit

Resolved that the Parish of **West Baton Rouge** informs the Louisiana Department of Environmental Quality that the following actions were taken by **West Baton Rouge Parish Council**.

1. Resolved the Municipal Water Pollution Prevention Environmental Audit Report which is attached to this resolution.
2. Set forth the following actions necessary to maintain permit requirements contained in the Louisiana Pollution Discharge Elimination System (LPDES) permit number **LA0108588** **West Baton Rouge Parish's Lukeville Lane Wastewater Treatment Plant** (WWTP).

(Please be specific in listing the actions that will be taken to address the problems identified in the audit report.)

- a. Assessment score was 70 out of maximum 560 points. This evaluates the WWTP's performance throughout the 2024 year. Note, a lower score is more desirable (better plant operation).
- b. No additional actions are required.

A MOTION TO ADOPT the above resolution was made by Council Member Kirk Allain, seconded by Council Member Atley Walker, and resulted in the following vote:

YEAS: 8 (Mrs. Andre, Messrs. Allain, Babin, Walker, Denstel, Crowe, Gordon, Joseph)

NAYS: 0 (None)

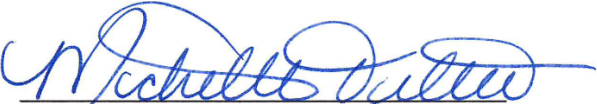
ABSENT: 1 (Mr. Hotard)

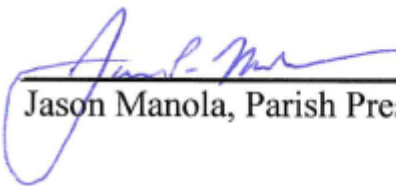
ABSTAIN: 0 (None)

Passed by a majority vote of the **West Baton Rouge Parish Council** on **the 27th Day of March 2025**.

CERTIFICATE

I, Michelle Tullier, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is true and correct copy of a resolution adopted by said body at its Regular Meeting of March 27, 2025 at which meeting a majority of the members were present and voting.


Michelle Tullier, Council Clerk


Jason Manola, Parish President

RESOLUTION 7 OF 2025

2024 MWPP Resolution

West Baton Rouge Parish Westport Wastewater Treatment Facility Audit

Resolved that the Parish of **West Baton Rouge** informs the Louisiana Department of Environmental Quality that the following actions were taken by **West Baton Rouge Parish Council**.

1. Resolved the Municipal Water Pollution Prevention Environmental Audit Report which is attached to this resolution.
2. Set forth the following actions necessary to maintain permit requirements contained in the Louisiana Pollution Discharge Elimination System (LPDES) permit number **LA0068501**, **West Baton Rouge Parish’s Westport Wastewater Treatment Plant** (WWTP).

(Please be specific in listing the actions that will be taken to address the problems identified in the audit report.)

- a. Assessment score was 95 out of maximum 560 points. This evaluates the WWTP’s performance throughout the 2024 year. Note, a lower score is more desirable (better plant operation).
- b. No additional actions are required.

A **MOTION TO ADOPT** the above resolution was made by Council Member Daryl” Turf” Babin, seconded by Council Member Kenneth Gordon, and resulted in the following vote:

YEAS: 8 (Mrs. Andre, Messrs. Allain, Babin, Walker, Denstel, Crowe, Gordon, Joseph)

NAYS: 0 (None)

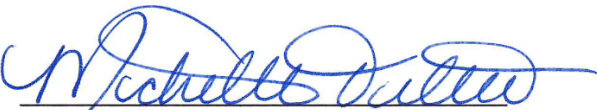
ABSENT: 1 (Mr. Hotard)

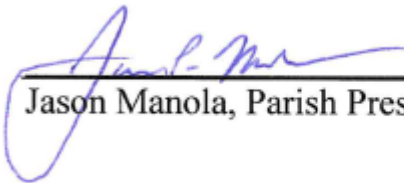
ABSTAIN: 0 (None)

Passed by a majority vote of the **West Baton Rouge Parish Council** on **the 27th Day of March 2025**.

CERTIFICATE

I, Michelle Tullier, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is true and correct copy of a resolution adopted by said body at its Regular Meeting of March 27, 2025 at which meeting a majority of the members were present and voting.


Michelle Tullier, Council Clerk


Jason Manola, Parish President

RESOLUTION 8 OF 2025

2024 MWPP Resolution
West Baton Rouge Parish Erwinville Wastewater Treatment Facility
Audit

Resolved that the Parish of **West Baton Rouge** informs the Louisiana Department of Environmental Quality that the following actions were taken by **West Baton Rouge Parish Council**.

3. Resolved the Municipal Water Pollution Prevention Environmental Audit Report which is attached to this resolution.
4. Set forth the following actions necessary to maintain permit requirements contained in the Louisiana Pollution Discharge Elimination System (LPDES) permit number **LA0122131** (**Erwinville Wastewater Treatment Plant**).

(Please be specific in listing the actions that will be taken to address the problems identified in the audit report.)

- A. Assessment score was 122.5 out of maximum 560 points. This evaluates the WWTP's performance throughout the 2024 year. Note, a lower score is more desirable (better plant operation).
- B. No additional actions are required.

A MOTION TO ADOPT the above resolution was made by Council Member Katherine Andre seconded by Council Member Gary Joseph, and resulted in the following vote:

YEAS: 8 (Mrs. Andre, Messrs. Allain, Babin, Walker, Denstel, Crowe, Gordon, Joseph)

NAYS: 0 (None)

ABSENT: 1 (Mr. Hotard)

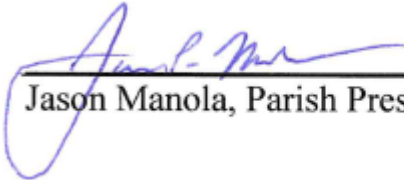
ABSTAIN: 0 (None)

Passed by a majority vote of the **West Baton Rouge Parish Council** on **the 27th Day of March 2025.**

CERTIFICATE

I, Michelle Tullier, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is true and correct copy of a resolution adopted by said body at its Regular Meeting of March 27., 2025 at which meeting a majority of the members were present and voting.


Michelle Tullier, Council Clerk


Jason Manola, Parish President