

**MINUTES**  
**WEST BATON ROUGE PARISH COUNCIL**  
**REGULAR MEETING**  
**GOVERNMENT BUILDING**  
880 North Alexander Avenue, Port Allen  
Thursday, October 9, 2025  
5:30 PM

The Following Minutes Are Summarized For Brevity, For Precise Meeting Information Please Refer To Meeting Audio Or Video.

**1. CALL MEETING TO ORDER & REQUEST ALL ELECTRONIC DEVICES BE SILENCED**

A Regular Meeting of the West Baton Rouge Parish Council was held on Thursday, October 9, 2025 and called to order at 05:30 PM. Council Chairman Carey Denstel asked that all electronic devices be placed on silent.

**2. OPENING PRAYER**

Councilman Atley Walker Jr. led everyone in an opening prayer.

**3. PLEDGE OF ALLEGIANCE**

Chairman Denstel recognized Mr. Phillip Bourgoyne who led everyone in the Pledge of Allegiance.

**4. LOG ATTENDANCE**

The following members were recorded as being present: Messrs. Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph.

Also present were, Mr. Jason Manola, Parish President, Mr. Phillip Bourgoyne, Executive Assistant, Mr. Chance Stephens, Director of Finance, Mr. Brandon Bourgoyne, Director of Public Works, Miss. Kristen Canezaro, Special Legal Counsel, and Mrs. Michelle Tullier, Council Clerk

**5. MINUTES APPROVAL**

**A. Approval of Minutes From The Regular Meeting of September 25, 2025.**

A motion was made by Council Member Brady Hotard, seconded by Council Member Katherine Andre to approve Minutes from The Regular Meeting of September 25, 2025.

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

**6. CONSIDER ANY AMENDMENTS TO THE AGENDA**

There were no items to consider at this time.

**7. PARISH PRESIDENT’S REPORT**

Parish President Jason Manola was recognized and covered the following items: Garden of Life dedication for Breast Cancer Awareness; Meeting with Ellie Hebert with Vision West; Recent ITEP request meeting for Nu-Gen Services, LLC. for the Allendale Road location; Went to City of Port Allen meeting in regard to the upcoming Drainage Tax Renewal, and also met with Sheriff's Office, Town of Brusly, Town of Addis, School Board, Dow and Women’s Club; Louisiana Community Development Board meeting regarding Sewer Bonds; La Chemical Association and Chemical Alliance annual meeting.

**8. PUBLIC COMMENTS**

There were no comments to consider at this time.

**9. COMMUNICATIONS WITH COUNCIL MEMBERS AND/OR ELECTED OR APPOINTED OFFICIALS**

Mr. Brandon Bourgoyne was recognized and gave an update on the LA1/415 connector project, which included an increase in meetings in regard to trying to minimize cost estimates, with possible route updates, ongoing weekly meetings with project managers.

Mr. Chance Stephens was recognized and briefly reviewed the updated year-to-date budget to actual numbers for 2025. Said numbers can be found at the end of these minutes. Mr. Stephens also reminded everyone about the upcoming 2026 Budget meetings on October 27 and 28, 2025 at 5:30pm.

**10. PUBLIC HEARING ON PREVIOUSLY INTRODUCED ORDINANCES**

**A. An Ordinance To Amend And Reenact Part III (Unified Development Code) Chapter 111 (Administration and Enforcement), Article IV (Zoning Enforcement), Sec. 111-78 (Special, Conditional Use Requirements and Procedures)**

The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item.

Mr. Bourgoyne was recognized and gave a brief overview of the proposed ordinance which came from the zoning review board, noting that this item was recommended for approval by the Planning and Zoning Commission.

No public comments for or against said ordinance were presented. No written protests opposing the ordinance were received. The Council Chairman at this point declared the Public Hearing closed.

A motion was made by Council Member Daryl "Turf" Babin, seconded by Council Member Kirk Allain to approve An Ordinance To Amend And Reenact Part III (Unified Development Code) Chapter 111 (Administration and Enforcement), Article IV (Zoning Enforcement), Sec. 111-78 (Special, Conditional Use Requirements and Procedures).

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

Ordinance 43 of 2025 can be found at the end of these minutes.

**B. An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map, and Section 111-78 (Special, Conditional Use Requirements And Procedures) For Request of Michael Kauffman with MBK Land LLC. Regarding Property located at 838 Hwy 190 West, Port Allen LA 70767. File #2025-25: Described by the WBR Assessor as: TRACT E-7 & W P/O TRACT E-8 CONT 4.59 AC BELAIR INDUSTRIAL PARK. Requesting a Special Use Permit for Wrecker Service/Storage Facility in I-2.**

The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item.

Mr. Bourgoyne was recognized and briefly reviewed the aforementioned special use permit request and explained the Planning and Zoning commission recommended approval of the special use permit.

Mr. Louie Vielee was recognized and explained that his office was next door and he did not want to look at a wrecker yard next to his office, he did not feel this was a good location for this business.

Mr. Jamie Yearling, of Waring Oil Company, which is located next door, was recognized and explained that he was worried about safety, and the oil and gas all around the area, along with it possibly being an eyesore.

Ms. Alicia Doucet, who works for TMI, was recognized and noted that Louie has cleaned up the area, and she does not feel this is a good look for the area, she gets to work early and is worried about security.

Mr. Andy Vielee, with TMI, was recognized and noted that TMI has four wrecker yards and they have issues with burglaries. There were a few questions from the Council in regard to the comments that were made, specifically by Mr. Andy Vielee.

Mr. Joseph Hidalgo of Deep South Towing was recognized, they are a storage yard and can only leave cars there for so long, stated they will have fencing per state law, lighting, and security. Mr. Hidalgo stated he is not in the car or the dismantling business, so he will not be dismantling any cars or keeping cars stored for any length of time that is not allowed by state law. The Council had questions in regard to the number of vehicles, fencing, dismantling, office hours, and stacking.

Councilman Gordon and Joseph asked questions in regard to access to the property, and getting 18wheelers in and out of the property.

No further public comments for or against said ordinance were presented. No written protests opposing the ordinance were received. The Council Chair at this point declared the Public Hearing closed.

A motion was made by Council Member Alan Crowe, seconded by Council Member Daryl "Turf" Babin to approve with amendment/s An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map, and Section 111-78 (Special, Conditional Use Requirements And Procedures) For Request of Michael Kauffman with MBK Land LLC. Regarding Property located at 838 Hwy 190 West, Port Allen LA 70767. File #2025- 25: Described by the WBR Assessor as: TRACT E-7 & W P/O TRACT E-8 CONT 4.59 AC BELAIR INDUSTRIAL PARK. Requesting a Special Use Permit for Wrecker Service/Storage Facility in I-2 with requirements that all areas of the storage facility visible from any street must be enclosed by an opaque privacy fence to a height of eight feet which obstructs the view from the street, but shall not include chain-link, and no stacking of vehicles.

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

Ordinance 44 of 2025 can be found at the end of these minutes.

**C. An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map, and Section 111-78 (Special, Conditional Use Requirements And Procedures) For Request of Michael Kauffman with MBK Land LLC. Regarding Property located at 838 Hwy 190 West, Port Allen LA 70767. File #2025-26: Described by the WBR Assessor as: TRACT E-7 & W P/O TRACT E-8 CONT 4.59 AC BELAIR INDUSTRIAL PARK. Requesting a Special Use Permit for Commercial Seasonal Fireworks in I-2.**

The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item.

Mr. Bourgoyne was again recognized and explained the details of this request, and advised that the Planning and Zoning commission recommended approval.

No public comments for or against said ordinance were presented. No written protests opposing the ordinance were received. The Council Chairman at this point declared the Public Hearing closed.

A motion was made by Council Member Kirk Allain, seconded by Council Member Katherine Andre to approve An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map, and Section 111-78 (Special, Conditional Use Requirements And Procedures) For Request of Michael Kauffman with MBK Land LLC. Regarding Property located at 838 Hwy 190 West, Port Allen LA 70767. File #2025- 26: Described by the WBR Assessor as: TRACT E-7 & W P/O TRACT E-8 CONT 4.59 AC BELAIR INDUSTRIAL PARK. Requesting a Special Use Permit for Commercial Seasonal Fireworks in I-2.

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

Ordinance 45 of 2025 can be found at the end of these minutes.

**D. An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III ("Unified Development Code"), Chapter 101 ("General Provisions"), Section 101-1 ("Definitions"); And Chapter 105 ("Subdivisions"), Article II (Minimum Design Standards), Section 105-40 ("Improvements")**

The Chairman opened a public hearing for the purpose of receiving comment

regarding the aforementioned item.

Mr. Bourgoyne was again recognized and explained the reason for the aforementioned ordinance, noting this was from the zoning review board, and was recommended for approval by the Planning and Zoning Commission.

No public comments for or against said ordinance were presented. No written protests opposing the ordinance were received. The Council Chairman at this point declared the Public Hearing closed.

A motion was made by Council Member Daryl "Turf" Babin, seconded by Council Member Alan Crowe to approve An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III ("Unified Development Code"), Chapter 101 ("General Provisions"), Section 101-1 ("Definitions"); And Chapter 105 ("Subdivisions"), Article II (Minimum Design Standards), Section 105-40 ("Improvements")

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

Ordinance 46 of 2025 can be found at the end of these minutes.

#### **11. INTRODUCTION OF ORDINANCES**

Mrs. Tullier, Council Clerk read by title the below proposed ordinance/s being introduced and publicized by title, and considered for adoption following a public hearing as specified below, at 5:30 pm in the Council Chambers, located at 880 North Alexander Avenue, Port Allen, La.:

- A. An Ordinance Adopting the 2025 Council Amendments to the Fire Department Budgeted Expenses for the Fiscal Year beginning January 1, 2025 and ending December 31, 2025. Public Hearing Date: October 23, 2025
- B. An Ordinance Adopting the 2025 Council Amendments to the Detention Center Budgeted Expenses for the Fiscal Year beginning January 1, 2025 and ending December 31, 2025. Public Hearing Date: October 23, 2025
- C. An Ordinance To Amend And Reenact The West Baton Rouge Code Of Ordinances, Chapter 22 (Elections), Article I (In General), Section 22-3, Council Meeting Attendance and Roll Call. Public Hearing Date: October 23, 2025
- D. An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III ("Unified Development Code"), Chapter 109 ("Property Maintenance"), Article V, (Abandoned Vehicles and Junk), Section 109-100 ("Abandonment of Junked Vehicles and Other Items), And Enact Sec. 109- 104 through 109-112. Public Hearing Date: October 23, 2025

#### **12. CONSIDER STATUS REPORT, CHANGE ORDER AND/OR OTHER MATTERS AS REQUIRED ON CURRENT PROJECTS**

##### **A. Accept/Reject Administration Bid Recommendation on Jail Project**

Mr. Chance Stephens was recognized and briefly reviewed the bid request for the Detention Center project, noting that the administration recommends accepting the base bid of \$668,459.82 with Alternate No.1 \$154,800.16 for a grand total of \$823,259.98 submitted by Smartcomm Solutions LLC.

A motion was made by Council Member Brady Hotard, seconded by Council Member Kenneth Gordon to accept the Administrations Bid Recommendation on the Jail/Detention Center project of Smartcomm Solutions LLC. With a base bid of \$668,459.82, with Alternate No.1 \$154,800.16, for a grand total of \$823,259.98.

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

#### **13. RESOLUTIONS**

- A. **A Resolution Authorizing The Parish President To Enter Into An Entity-State Agreement With LaDOTD To Provide A 25% Match For The Emergency**

**Services Facility State Project No. 50-J61-24-01.**

Mr. Stephens was again recognized and explained the reasons for the aforementioned resolution, and asked for an amendment to remove the LADOTD from the title, and offered to answer any questions.

A motion was made by Council Member Kirk Allain, seconded by Council Member Kenneth Gordon to approve with amendment/s A Resolution Authorizing The Parish President To Enter Into An Entity-State Agreement To Provide A 25% Match For The Emergency Services Facility State Project No. 50-J61-24-01.

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

Resolution 23 of 2025 can be found at the end of these minutes.

**B. A Resolution Expressing West Baton Rouge Parish Council Support Of The Parish President Updating Public Records Request Policy And Fee Schedule.**

Mr. Stephens was again recognized and explained the reasons for this particular update was to get in line with the surrounding parishes and jurisdictions. Mr. Stephens did extensive research on what the standard charges were at this time, he also noted the deposit request, which is mainly due to having large requests which sometimes take hours and can be a substantial amount of information. Explaining that at this time we do the work and have some requestors who do not come and pick up/pay for the requested material. This deposit is allowed according to state law as well as the charges being implemented. There were no members of the public left in the meeting for comment.

A motion was made by Council Member Alan Crowe, seconded by Council Member Brady Hotard to approve A Resolution Expressing West Baton Rouge Parish Council Support Of The Parish President Updating Public Records Request Policy And Fee Schedule.

The vote was recorded as follows:

YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN: 0 (None)

As a result of the votes, the motion Passed.

Resolution 24 of 2025 can be found at the end of these minutes.

**14. CONSIDER SUBDIVISION PLATS, CONDEMNATIONS, WAIVERS AND MATTERS RELATED THERETO**

**A. Consider Ratification of Condemnation for Derelict structure located at 6713 Hwy 190 W. Port Allen, La 70767. Parcel# 053410003600: as described by the WBR Assessor: LOT Z CONT. 2.62 AC SD OF GREMILLION PROP. 34A-36 CB301 E-24. Owned by Harlan and Janet Cashiola. Case#2025-488.**

Mrs. Ashley Hatfield, of the Planning and Zoning Office, was recognized and explained the status of the aforementioned location and, upon inspection, the following structure has been deemed derelict according to Parish Code 109-42 and hereby recommends that the structure be demolished. She also noted that upon recent inspection, the owner has started demolishing the structure, however cleanup still needs to be done.

A motion was made by Council Member Kirk Allain, seconded by Council Member Daryl

"Turf" Babin to approve Ratification of Condemnation for Derelict structure located at 6713 Hwy 190 W. Port Allen, La 70767. Parcel# 053410003600: as described by the WBR Assessor: LOT Z CONT. 2.62 AC SD OF GREMILLION PROP. 34A-36 CB301 E-24. Owned by Harlan and Janet Cashiola. Case#2025-488, with a 60-day time for all work to be completed.

The vote was recorded as follows:  
YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN: 0 (None)  
As a result of the votes, the motion Passed.

**B. Consider Ratification of Condemnation for Derelict structure located at 7590 Hwy 190 W. Port Allen, La 70767. Parcel# 0522610004300: as described by the WBR Assessor: P/O LOT 5 IN SEC 35 T6S R11E CONT. 0.5766 AC BEING P/O PAYNE PROP. 26A-43 CB213 E147 CB214 E58 E59 E60 & E61. Owned by Augustine Bingham Etals. Case#2025-721.**

Mrs. Ashley Hatfield, of the Planning and Zoning Office, was recognized and explained the status of the aforementioned location and, upon inspection, the following structure has been deemed derelict according to Parish Code 109-42 and hereby recommends that the structure be demolished. Mrs. Hatfield showed pictures from September and updated pictures from October showing there has been no work done to clean up the property. She notes several structural issues, mold, overgrown vegetation among other building code issues.

A motion was made by Council Member Kirk Allain, seconded by Council Member Kenneth Gordon to ratify Condemnation for Derelict structure located at 7590 Hwy 190 W. Port Allen, La 70767. Parcel# 0522610004300: as described by the WBR Assessor: P/O LOT 5 IN SEC 35 T6S R11E CONT. 0.5766 AC BEING P/O PAYNE PROP. 26A-43 CB213 E147 CB214 E58 E59 E60 & E61. Owned by Augustine Bingham Etals. Case#2025-721 with a 60 day timeframe for all work to be completed.

The vote was recorded as follows:  
YEAS: 9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN: 0 (None)  
As a result of the votes, the motion Passed.

**15. CORRESPONDENCE REPORT**

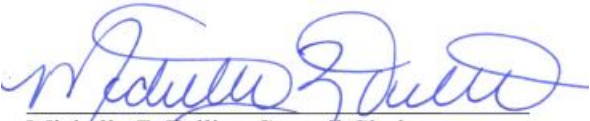
Correspondence Report from Council Clerk, Mrs. Michelle Tullier included the following items:

- Next Planning & Zoning Meeting Tuesday, October 21, 2025 Canceled;
- Next Quarterly Fire Board Meeting Thursday, October 23, 2025 at 5:00pm;
- Next Council Meeting Thursday, October 23, 2025 at 5:30pm. Wear Pink!

**16. ADJOURN**

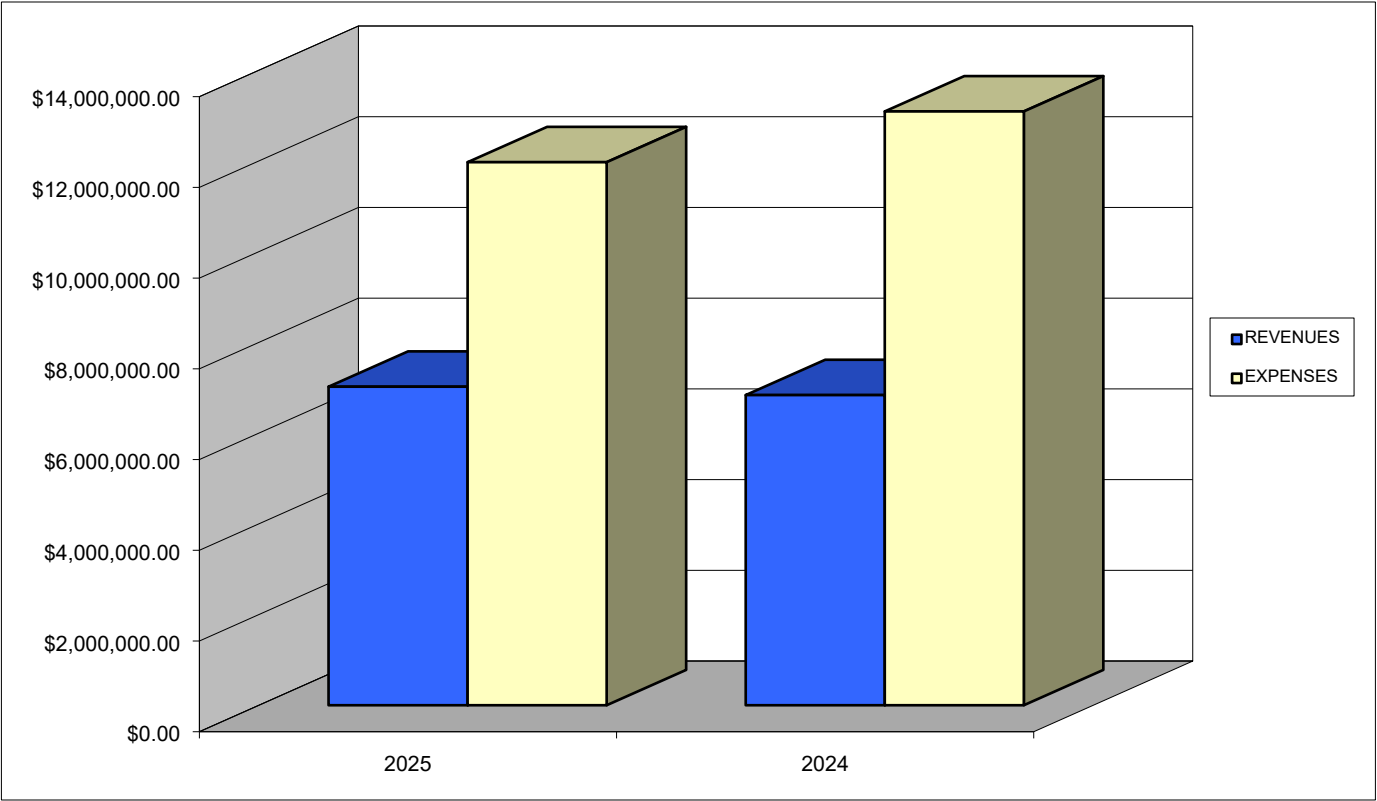
There being no further business, a motion to adjourn was made by Council Member Alan Crowe and was adopted by acclamation at 06:25 PM.

  
\_\_\_\_\_  
Carey Denstel, Chairman

  
\_\_\_\_\_  
Michelle Z. Tullier, Council Clerk

ALL MEETING INFORMATION INCLUDING MINUTES AND VIDEOS CAN BE FOUND ON OUR WEBSITE [WBRPARISH.ORG](http://WBRPARISH.ORG) UNDER THE AGENDA AND MINUTES TAB.

| GENERAL FUND COMPARISON   |                 |                 |                | 9 OF 12 MONTHS  | 75%             |           |
|---------------------------|-----------------|-----------------|----------------|-----------------|-----------------|-----------|
|                           |                 |                 |                |                 |                 |           |
|                           | CURRENT YEAR    |                 |                | PRIOR YEAR      |                 |           |
| ACCOUNT                   | REVENUE         | BUDGETED        | % REVENUE      | REVENUE         | BUDGETED        | % REVENUE |
| NAME                      | 9/30/2025       | REVENUE         | COLLECTED      | 9/30/2024       | REVENUE         | COLLECTED |
| AD VALOREM                | 2,436,163.00    | \$2,488,200.00  | 97.91%         | 2,530,509.00    | \$2,428,800.00  | 104.19%   |
| SALES TAX(COMBINED)       | 7,467,454.00    | 10,262,905.00   | 72.76%         | 9,239,176.00    | 9,447,440.00    | 97.80%    |
| ALCOHOL TAX               | 14,834.00       | 26,000.00       | 57.05%         | 22,926.00       | 29,000.00       | 79.06%    |
| OCCUPATIONAL LICENSES     | 1,159,796.00    | 1,100,000.00    | 105.44%        | 1,236,264.00    | 1,000,000.00    | 123.63%   |
| BUILDING PERMITS          | 61,387.00       | 130,000.00      | 47.22%         | 59,986.00       | 125,000.00      | 47.99%    |
| HMPG GRANT                | 311,579.00      | 84,398.00       | 369.18%        | 0.00            | 1,700,000.00    | 0.00%     |
| WATER ENRICHMENT          | 0.00            | 50,000.00       | 0.00%          | 0.00            | 0.00            | 0.00%     |
| STATE REVENUE SHARING     | 47,695.00       | 49,000.00       | 97.34%         | 49,814.00       | 48,000.00       | 103.78%   |
| SEVERENCE TAX - TIMBER    | 10,454.00       | 6,000.00        | 174.23%        | 8,285.00        | 6,000.00        | 138.08%   |
| CITY COURT COST, FEES     | 75,948.00       | 40,000.00       | 189.87%        | 44,798.00       | 20,000.00       | 223.99%   |
| CIVIL COURT FEES          | 19,704.00       | 15,000.00       | 131.36%        | 738.00          | 33,000.00       | 2.24%     |
| ZONING & SUB FEES         | 3,201.00        | 10,000.00       | 32.01%         | 6,067.00        | 10,000.00       | 60.67%    |
| CONTRACTOR REG.           | 21,700.00       | 40,000.00       | 54.25%         | 23,500.00       | 40,000.00       | 58.75%    |
| SALE OF MAPS              | 0.00            | 0.00            | 0.00%          | 0.00            | 0.00            | 0.00%     |
| SALE OF SCRAP             | 461.00          | 0.00            | 0.00%          | 196.00          | 0.00            | 0.00%     |
| MOTOR VEHICLE LIC FEES    | 21,678.00       | 32,000.00       | 67.74%         | 25,284.00       | 32,000.00       | 79.01%    |
| SOLID WASTE COLLECTION    | 2,426,420.00    | 2,884,560.00    | 84.12%         | 1,823,285.00    | 2,522,520.00    | 72.28%    |
| GRASS CUTTINGS            | 4,741.00        | 20,000.00       | 23.71%         | 13,583.00       | 20,000.00       | 67.92%    |
| ANIMAL CONTROL FEES       | 211,942.00      | 250,000.00      | 84.78%         | 175,495.00      | 250,000.00      | 70.20%    |
| CORONER                   | 432.00          | 4,800.00        | 9.00%          | 0.00            | 4,800.00        | 0.00%     |
| KEEP WBR BEAUTIFUL        | 71,765.00       | 75,000.00       | 95.69%         | 71,164.00       | 58,000.00       | 122.70%   |
| INTEREST EARNINGS         | 937,363.00      | 825,000.00      | 113.62%        | 774,357.00      | 650,000.00      | 119.13%   |
| RENTAL & FRANCHISE INCOME | 119,860.00      | 176,600.00      | 67.87%         | 127,571.00      | 166,600.00      | 76.57%    |
| SALES AT AUCTION          | 0.00            | 0.00            | 0.00%          | 8,275.00        | 0.00            | 0.00%     |
| TRANS FROM OTHER FUND     | 214,589.00      | 214,589.00      | 100.00%        | 214,589.00      | 214,589.00      | 100.00%   |
| MISCELLANEOUS             | 1,091.00        | 2,000.00        | 54.55%         | 2,420.00        | 2,000.00        | 121.00%   |
| TOTAL REVENUE             | \$15,640,257.00 | \$18,786,052.00 | 83.25%         | \$16,458,282.00 | \$18,807,749.00 | 87.51%    |
|                           |                 |                 |                |                 |                 |           |
|                           | 2025            | 2024            | DIFFERENCE     |                 |                 |           |
| REVENUES                  | \$15,640,257.00 | \$16,458,282.00 | - \$818,025.00 |                 |                 |           |



|             |                    |                 |                             |          |                 |                 |          |  |
|-------------|--------------------|-----------------|-----------------------------|----------|-----------------|-----------------|----------|--|
|             |                    |                 | BUDGET TO ACTUAL COMPARISON |          |                 |                 |          |  |
|             |                    |                 | OTHER FUNDS                 |          |                 |                 |          |  |
|             | 9 OUT OF 12 MONTHS |                 | CURRENT YEAR / PRIOR YEAR   |          |                 |                 |          |  |
|             | 75%                |                 |                             |          |                 |                 |          |  |
|             |                    | CURRENT YEAR    |                             |          | PRIOR YEAR      |                 |          |  |
|             |                    | REVENUE         | BUDGETED                    | %        | REVENUE         | BUDGETED        | %        |  |
| FUND #      | NAME               | 9/30/2025       | REVENUE                     | RECEIVED | 9/30/2024       | REVENUE         | RECEIVED |  |
| 004         | ROADS              | 2,634,008.00    | 3,223,521.00                | 81.71%   | 2,705,994.00    | 3,370,920.00    | 80.27%   |  |
| 006         | HEALTH UNIT        | 815,113.00      | 881,000.00                  | 92.52%   | 783,056.00      | 729,500.00      | 107.34%  |  |
| 008         | RECREATION         | 3,582,252.00    | 3,786,000.00                | 94.62%   | 3,750,868.00    | 3,703,500.00    | 101.28%  |  |
| 010         | DRAINAGE           | 5,000,723.00    | 5,080,000.00                | 98.44%   | 5,511,570.00    | 5,182,000.00    | 106.36%  |  |
| 015         | ENHANCED 911       | 315,222.00      | 406,850.00                  | 77.48%   | 313,997.00      | 404,000.00      | 77.72%   |  |
| 016         | JUVENILLE DETENT   | 31,056.00       | 32,000.00                   | 97.05%   | 28,104.00       | 30,000.00       | 93.68%   |  |
| 017         | CR. COURT          | 653,750.00      | 350,000.00                  | 186.79%  | 281,376.00      | 338,000.00      | 83.25%   |  |
| 023         | DETENTION CENTER   | 6,551,162.00    | 8,269,159.00                | 79.22%   | 7,119,382.00    | 7,721,146.00    | 92.21%   |  |
| 030         | COMM. CTR NEW      | 2,433,626.00    | 2,587,000.00                | 94.07%   | 1,550,069.00    | 1,613,000.00    | 96.10%   |  |
| 038         | CENTRAL COMM       | 1,652,178.00    | 1,695,000.00                | 97.47%   | 1,561,016.00    | 1,497,000.00    | 104.28%  |  |
| 300         | FIRE DEPARTMENT    | 4,922,418.00    | 5,886,159.00                | 83.63%   | 4,712,759.00    | 6,583,840.00    | 71.58%   |  |
| 301         | PUBLIC UTILITIES   | 6,562,543.00    | 8,203,400.00                | 80.00%   | 5,505,285.00    | 8,905,400.00    | 61.82%   |  |
| FUND TOTALS |                    | \$35,154,051.00 | \$40,400,089.00             | 87.01%   | \$33,823,476.00 | \$40,078,306.00 | 84.39%   |  |
|             |                    |                 |                             |          |                 |                 |          |  |
|             |                    |                 |                             |          |                 |                 |          |  |
|             |                    | CURRENT YEAR    |                             |          | PRIOR YEAR      |                 |          |  |
|             |                    | DISBURSMENTS    | BUDGETED                    | %        | DISBURSMENTS    | BUDGETED        | %        |  |
| FUND #      | NAME               | 9/30/2025       | DISBURSMENTS                | EXPENDED | 9/30/2024       | DISBURSMENTS    | EXPENDED |  |
| 004         | ROADS              | 2,503,615.00    | 3,323,522.00                | 75.33%   | 2,643,412.00    | 3,370,920.00    | 78.42%   |  |
| 006         | HEALTH UNIT        | 749,016.00      | 1,088,841.00                | 68.79%   | 663,991.00      | 1,059,101.00    | 62.69%   |  |
| 008         | RECREATION         | 2,423,968.00    | 3,509,287.00                | 69.07%   | 2,711,708.00    | 3,288,137.00    | 82.47%   |  |
| 010         | DRAINAGE           | 3,103,139.00    | 5,338,469.00                | 58.13%   | 3,227,802.00    | 5,097,894.00    | 63.32%   |  |

|             |                     |                 |                 |        |                 |                 |        |
|-------------|---------------------|-----------------|-----------------|--------|-----------------|-----------------|--------|
| 015         | ENHANCED 911        | 326,700.00      | 566,789.00      | 57.64% | 116,339.00      | 307,399.00      | 37.85% |
| 016         | JUVENILE<br>DETENT  | 77,270.00       | 330,000.00      | 23.42% | 263,361.00      | 300,000.00      | 87.79% |
| 017         | CR. COURT           | 86,228.00       | 151,300.00      | 56.99% | 93,677.00       | 129,366.00      | 72.41% |
| 023         | DETENTION<br>CENTER | 7,918,212.00    | 10,399,209.00   | 76.14% | 6,330,888.00    | 9,315,970.00    | 67.96% |
| 030         | COMM. CTR<br>NEW    | 1,585,286.00    | 2,430,657.00    | 65.22% | 1,288,286.00    | 1,937,536.00    | 66.49% |
| 038         | CENTRAL<br>COMM     | 1,187,143.00    | 1,999,499.00    | 59.37% | 1,225,958.00    | 1,694,918.00    | 72.33% |
| 300         | FIRE<br>DEPARTMENT  | 5,380,347.00    | 7,393,595.00    | 72.77% | 3,609,787.00    | 7,190,155.00    | 50.20% |
| 301         | PUBLIC<br>UTILITIES | 6,234,587.00    | 9,351,895.00    | 66.67% | 6,444,100.00    | 9,390,013.00    | 68.63% |
| FUND TOTALS |                     | \$31,575,511.00 | \$45,883,063.00 | 68.82% | \$28,619,309.00 | \$43,081,409.00 | 66.43% |
|             |                     |                 |                 |        |                 |                 |        |

**ORDINANCE 43 OF 2025**

As Introduced by the West Baton Rouge Parish Council  
at the meeting of August 28, 2025  
and Adopted on October 9, 2025

An Ordinance To Amend And Reenact Part III (Unified Development Code)  
Chapter 111 (Administration and Enforcement), Article IV (Zoning  
Enforcement), Sec. 111-78 (Special, Conditional Use Requirements and  
Procedures)

**WHEREAS** the West Baton Rouge Parish Council seeks to exercise its police power to protect the health,  
safety and welfare of the citizens of West Baton Rouge Parish **AND**

**WHEREAS** as part of its role in exercising police power, the Council has from time-to-time adopted and  
amended zoning regulations to provide for development consistency and transparency **AND**

**WHEREAS** the West Baton Rouge Parish Council has determined that changes in special conditional use  
requirements and procedures is needed,

**THEREFORE, BE IT ORDAINED BY THIS COUNCIL** Part III (Unified Development Code) Chapter 111  
(Administration and Enforcement), Article IV (Zoning Enforcement), Sec. 111-78 (Special, Conditional Use  
Requirements and Procedures) Of The West Baton Rouge Parish Code Of Ordinances be amended and  
reenacted to read as follows (NOTE: underlined red words are additions and strikethrough blue words are  
deletions. Three asterisks - \* \* \* indicate sections of the code skipped for brevity of this ordinance. Such  
sections are to be retained by the code editors.):

\* \* \*

**PART III – UNIFIED DEVELOPMENT CODE**

\* \* \*

**CHAPTER 111 – ADMINISTRATION AND ENFORCEMENT**

\* \* \*

**ARTICLE IV - ZONING ENFORCEMENT**

\* \* \*

**Sec. 111-78. Special, conditional use requirements and procedures.**

Any firm, person, corporation, or entity desiring to use buildings or land in zoning districts where that  
particular use has been designated as requiring a special use permit, must first obtain a special use permit from  
the zoning administrator, in accordance with the following requirements and procedures. No special use  
permit shall be considered unless specified in appendix a. No special use permit shall be issued until the case  
is reviewed by the planning and zoning commission, after a legally advertised public hearing, and a  
recommendation made to the parish council. The council shall vote to issue or deny the special use permit. In  
the recommendation to grant by the zoning commission (and in the granting by the parish council), the  
deliberative bodies may recommend and require conditions as noted below. It is further noted that the granting

of a special use permit is intended to be to the land itself without consideration of current or future owners. In other words, a special use permit "runs with the land."

- (1) *Requirements.* When a special use permit is required, an application must be filed by the owner or agent with the zoning administrator and shall include the following items:
  - a. A legal description of the property proposed to be utilized;
  - b. A narrative on the ~~type~~ of use proposed with descriptions of adherence to applicable development standards of the district;
  - c. Hours of operation
  - d. A Legal Plat of the property (signed by the Parish President and Planning and Zoning Chairman of WBR Parish) recorded at the WBR Parish Clerk of Court
  - d. e. A plat site plan showing dimensions, acreage, location, north arrow, vicinity map, location of existing and proposed structures, location and number of off-street parking and loading spaces, outside storage, buffers, fencing, setbacks and all other requirements of chapter 104, zoning;
  - e. f. A fee of \$350.00 for each application shall be paid. The Fee to cover the cost of advertising for special use permits shall be borne by the applicant and shall be the current cost of advertising whether it be in the form of mailings or publications as required in section 111-76.
- (2) *Procedures.* The application shall be reviewed by the zoning administrator who shall be responsible for evaluating and reporting his findings to the planning and zoning commission. The commission shall hold a public hearing, advertised according to applicable laws, at which interested parties and citizens shall have an opportunity to be heard. The planning and zoning commission shall review and take action on each application. A report of the planning and zoning commission's recommendation and the zoning administrator's recommendation shall be submitted to the parish council. If procedural rules for reviewing special use permits are not specifically prescribed in this section, then those rules prescribed for procedures for amendments to the zoning map found elsewhere in the Unified Development Code of West Baton Rouge Parish Government shall be followed. Such prescriptive, procedural rules found elsewhere shall include, but not be limited to: rules for applications, reviews, schedules, inability to withdraw after certain times, advertising, public hearings, actions by the planning and zoning commission, actions by the parish council, and limitations on re-hearings of the same item. In no cases shall an application for a special, conditional use be withdrawn after it has been introduced by the West Baton Rouge Parish Council. A special use permit approval shall be interpreted as constituting a change to the official zoning map of West Baton Rouge Parish. If there are substantial changes made after the application, or if the information submitted is not followed, the Parish Council shall have the ability to revisit the special use permit for re-consideration or revocation, after proper publication for a zoning amendment as noted in Sec. 111-75.
- (3) *Criteria and guidelines.* The zoning administrator and the commission should base their recommendations on the following guidelines and criteria. It shall be the responsibility of the applicant to provide the necessary information, documents or other data necessary for such evaluation to the zoning administrator.
  - a. The proposed use will comply with the general public interest and welfare;
  - b. It will not cause undue congestion of streets and traffic access;
  - c. It will not cause overcrowding of land or overburden public facilities such as transportation, sewerage, water, schools, parks or other facilities;
  - d. It will not negatively impact in any way surrounding properties and neighborhoods.
- (4) *Approval.* The planning and zoning commission, in its recommendation to the parish council, may state its concurrence with, or rejection of, proponent's offers of proof at public hearings and may so state, in its motion of recommendation to the parish council. The zoning administrator's analysis and recommendations, along with the planning and zoning commission's recommendations, shall be forwarded to the parish council.
- (5) *Temporary facilities related to public road construction.* Temporary facilities related to public road construction projects for the duration of the project or any shorter period provided in the permit, such as portable concrete crushers, can be erected in any zone with a special use permit.
  - a. The parish council shall not take action on any application for a special use permit until a recommendation from the planning and zoning commission is received. The council shall hold a legally advertised public meeting on the proposed permit and shall be the final authority to grant or deny the permit application, or to grant with stipulations.
  - b. Temporary facilities related to public road construction shall have a timeframe stipulated with the current and ongoing project. Once a project has been completed these facilities shall have

30 days to vacate the premises. After 30 days this special use permit shall be set for a public hearing to set the correct zoning, per Chapter 104.

b. c. Upon approval, the applicant shall be issued a letter of approval, which shall serve as the permit, and any deviation from the terms and stipulations approved by the council shall be considered a violation of the permit and shall be punishable under the applicable laws of the parish, state and federal government.

(6) *Recommendation and approval of special use permits with conditions.* In the recommendation of, and granting of, approval of special use permits, the zoning commission and/or the parish council may recommend (in the case of the zoning commission) or require (in the case of the parish council) that certain conditions be met perpetually, or for a time, with respect to the development of the property. The conditions that may be prescribed along with the granting of the special use permit include conditions related to: Building, structure or other land improvement placement; mass and/or density and/or size of the development; the characteristics of the use; traffic generation and/or traffic circulation; noise; hours of operation; adequacy of parking; proposed "intensity" of the use; landscaping; waste containment and disposal; fencing and/or screening; signage; colors, patterns and types of building materials to be used in developing and/or maintaining the site in perpetuity. As noted above, the special use runs perpetually with the land. Therefore, the conditions placed on the special use shall also run perpetually with the land. If a court rules that a condition of a special use permit was unreasonably, inconsistently or in any other way unjustifiably required by the parish council, then the special use permit granted in the action shall also be nullified and made void until the application can be resubmitted and reheard by the zoning commission and the parish council.

(7) *Consideration of Revocation.* The parish council shall have the ability to revisit any special use permit for re-consideration of regulations and/or revocation if it feels the applicant had violated any terms or conditions of the special use permit.

**BE IT FURTHER ORDAINED** by the West Baton Rouge Parish Council that this ordinance shall become effective upon the signature of the Parish President.

**BE IT RESOLVED** by the West Baton Rouge Parish Council, that all other ordinances or parts of ordinances in conflict herewith are hereby repealed in their entirety.

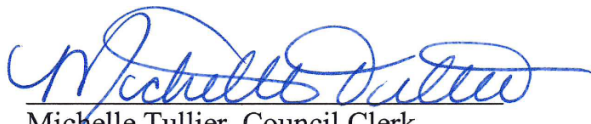
**THEREFORE BE IT FURTHER RESOLVED** by the Parish Council of the Parish of West Baton Rouge, Louisiana, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications of this ordinance are hereby declared severable.

**THE FOREGOING ORDINANCE AFTER HAVING BEEN SUBMITTED TO A PUBLIC HEARING WAS CONSIDERED, AND UPON MOTION BY COUNCIL MEMBER DARYL “TURF” BABIN, WHICH WAS SECONDED BY COUNCIL MEMBER KIRK ALLAIN. THE ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:**

YEAS:            9        (BABIN, ALLAIN, WALKER, DENSTEL, CROWE, HOTARD, GORDON, ANDRE, JOSEPH)  
NAYS:            0        (NONE)  
ABSENT:        0        (NONE)  
ABSTAIN:       0        (NONE)

**WHEREUPON** the ordinance was declared adopted on the **9<sup>th</sup> Day of October, 2025.**

**ATTEST:**

  
Michelle Tullier, Council Clerk

**ORDINANCE 44 OF 2025**

As Introduced by the West Baton Rouge Parish Council  
At the Meeting of September 11, 2025  
And Adopted on October 9, 2025

An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map, and Section 111-78 (Special, Conditional Use Requirements And Procedures) For Request of Michael Kauffman with MBK Land LLC. Requesting a Special Use Permit for Wrecker Service/Storage Facility in I-2.

**NOW THEREFORE BE IT ORDAINED** by the West Baton Rouge Parish Council in legal session that Chapter 104 Zoning, Sec. 104-3 Establishment of Districts, Official Zoning Map of the Compiled Ordinances of the Parish of West Baton Rouge, Louisiana is amended and re-enacted to read as follows:

**Sec.104-3.** Establishment Of Districts, Official Zoning Map For Rezoning Request Of Michael Kauffman with MBK Land LLC. Regarding Property located at 838 Hwy 190 West, Port Allen LA 70767. File #2025-25: Described by the WBR Assessor as: TRACT E-7 & W P/O TRACT E-8 CONT 4.59 AC BELAIR INDUSTRIAL PARK. Requesting a Special Use Permit for Wrecker Service/Storage Facility in I-2. With requirements that All areas of the storage facility visible from any street must be enclosed by an opaque privacy fence to a height of eight feet which obstructs the view from the street, but shall not include chain-link, and no stacking of vehicles.

**THEREFORE, BE IT FURTHER ORDAINED** by the West Baton Rouge Parish Council that this ordinance shall become effective pursuant to Section 2-12 (C) of the Home Rule Charter.

**THEREFORE, BE IT FURTHER RESOLVED** by the West Baton Rouge Parish Council, that all other ordinances or parts of ordinances in conflict herewith are hereby repealed in their entirety.

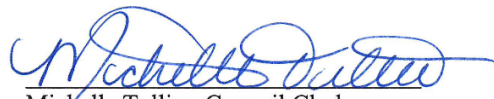
**NOW THEREFORE BE IT FURTHER RESOLVED** by the Parish Council of the Parish of West Baton Rouge, Louisiana, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications of this ordinance are hereby declared severable.

**THE FOREGOING ORDINANCE AFTER HAVING BEEN SUBMITTED TO A PUBLIC HEARING WAS CONSIDERED, AND UPON MOTION BY COUNCIL MEMBER ALAN CROWE, WHICH WAS SECONDED BY COUNCIL MEMBER DARYL “TURF” BABIN, THE ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:**

- YEAS:           8       (CROWE, BABIN, ALLAIN, WALKER, DENSTEL, HOTARD, GORDON ANDRE)**
- NAYS:           1       (JOSEPH)**
- ABSENT:       0       (NONE)**
- ABSTAIN:      0       (NONE)**

**WHEREUPON** the ordinance was declared adopted on the **9<sup>TH</sup> Day of October, 2025.**

**ATTEST:**

  
Michelle Tullier, Council Clerk

**ORDINANCE 45 OF 2025**  
As Introduced by the West Baton Rouge Parish Council  
At the Meeting of September 11, 2025  
And Adopted on October 9, 2025

An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map, and Section 111-78 (Special, Conditional Use Requirements And Procedures) For Request of Michael Kauffman with MBK Land LLC. Requesting a Special Use Permit for Commercial Seasonal Fireworks in I-2.

**NOW THEREFORE BE IT ORDAINED** by the West Baton Rouge Parish Council in legal session that Chapter 104 Zoning, Sec. 104-3 Establishment of Districts, Official Zoning Map of the Compiled Ordinances of the Parish of West Baton Rouge, Louisiana is amended and re-enacted to read as follows:

**Sec.104-3.** Establishment Of Districts, Official Zoning Map For Rezoning Request Of Michael Kauffman

with MBK Land LLC. Regarding Property located at 838 Hwy 190 West, Port Allen LA 70767. File #2025-25: Described by the WBR Assessor as: TRACT E-7 & W P/O TRACT E-8 CONT 4.59 AC BELAIR INDUSTRIAL PARK. Requesting a Special Use Permit for Commercial Seasonal Fireworks in I-2.

**THEREFORE, BE IT FURTHER ORDAINED** by the West Baton Rouge Parish Council that this ordinance shall become effective pursuant to Section 2-12 (C) of the Home Rule Charter.

**THEREFORE, BE IT FURTHER RESOLVED** by the West Baton Rouge Parish Council, that all other ordinances or parts of ordinances in conflict herewith are hereby repealed in their entirety.

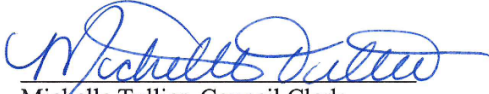
**NOW THEREFORE BE IT FURTHER RESOLVED** by the Parish Council of the Parish of West Baton Rouge, Louisiana, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications of this ordinance are hereby declared severable.

**THE FOREGOING ORDINANCE AFTER HAVING BEEN SUBMITTED TO A PUBLIC HEARING WAS CONSIDERED, AND UPON MOTION BY COUNCIL MEMBER KIRK ALLAIN, WHICH WAS SECONDED BY COUNCIL MEMBER KATHERINE ANDRE. THE ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:**

- YEAS:           9       (ALLAIN, ANDRE, BABIN, WALKER, DENSTEL, CROWE, HOTARD, GORDON, JOSEPH)**
- NAYS:           0       (NONE)**
- ABSENT:       0       (NONE)**
- ABSTAIN:      0       (NONE)**

**WHEREUPON** the ordinance was declared adopted on the **9<sup>TH</sup> Day of October, 2025.**

**ATTEST:**

  
Michelle Tullier, Council Clerk

**ORDINANCE 46 OF 2025**  
As Introduced by the West Baton Rouge Parish Council  
At the Regular Meeting of September 25, 2025  
And Adopted on October 9, 2025

An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III (“Unified Development Code”), Chapter 101 (“General Provisions”), Section 101-1 (“Definitions”); And Chapter 105 (“Subdivisions”), Article II (Minimum Design Standards), Section 105-40 (“Improvements”)

**WHEREAS**, one of the primary functions of local governments is to protect the health, safety and welfare of its people; **AND**

**WHEREAS**, in exercising its role to carry-out the above, the West Baton Rouge Parish Council utilizes its police powers under the Constitution and laws of the State of Louisiana; **AND**

**WHEREAS**, such exercise of police power involves from time-to-time creating or amending local development (and other) laws in order to protect the public; **AND**

**WHEREAS**, the West Baton Rouge Council has previously regulated zoning land use districts as well as various land uses that are permitted in various zoning districts; **AND**

**WHEREAS**, the West Baton Rouge Council finds that there is a need to update the multi-family uses allowed on agricultural land in West Baton Rouge Parish;

**NOW, THEREFORE, BE IT ORDAINED** that the West Baton Rouge Parish Code of Ordinances, Part III (“Unified Development Code”), Chapter 101 (“General Provisions”), Section 101-1 (“Definitions”); And Chapter 105 (“Subdivisions”), Article II (Minimum Design Standards), Section 105-40 (“Improvements”)

(NOTE: underlined words are additions and strikethrough words are deletions. Three asterisks - \* \* \* indicate sections of the code skipped for brevity of this ordinance. Such sections are to be retained by the code editors.):

PART III – UNIFIED DEVELOPMENT CODE

CHAPTER 101

GENERAL PROVISIONS

Sec. 101-1 - Definitions

\* \* \*

Lot, flag, means a lot ("the flag") having access to a street by means of a private driveway, access easement, or parcel of land (each instance being "the pole") not meeting the requirements of these land use regulations ordinance for lot width, but having a dimension of at least 50 feet at its narrowest point (which includes a 20-foot West Baton Rouge Parish utility servitude within the 50 feet). The pole must include at least a 12-foot-wide driveway which may be constructed of crushed limestone, or equivalent, four inches thick as approved by the director of public works. The purpose of a flag lot is to allow land development in deep tracts that otherwise could not occur and fall short of a "minor subdivision" as defined elsewhere. When the construction of standard public streets is feasible, flag lot development should be avoided. A flag lot may only be created in single-family residential and agricultural districts and they must have the proper lot width as mandated by other portions of the West Baton Rouge Parish Unified Development Code at the location of the building setback ("front yard") line. Owners of tracts that request a "flag lot" at the time of a subdivision are limited to one and only one "flag lot" for that particular tract and any other tracts within 1,000 feet of any of the original tract's property lines. If there are tracts, parcels or lots of land owned by immediate family members within 1,000 feet of the original tract's property lines, then those immediate family members must wait two years from the approval of their family member's flag lot prior to applying for a flag lot subdivision. Any additional flag lots created by an owner's request to subdivide must be accomplished under the laws for minor subdivision approvals. There must also be no more than ~~800~~1,000 feet from the furthest point of a primary structure on a "flag lot" to the nearest fire hydrant. The method of accessing the "flag" portion of the lot and providing utility connectivity must be the "pole." The "pole" must be part of the flag lot, connect to a street and be under the same ownership as the flag portion of the lot. Access easements to allow for use of the "pole" by another lot may be required. Structures may only be located on the "flag" portion of the lot. The "flag" portion of a flag lot must meet all of the other site development requirements of their respective zoning district including, but not limited to minimum lot size, lot coverage, setbacks/yards, etc. Only the "flag" portion of a lot may be utilized when performing site development requirement calculations.

\* \* \*

~~Marine services, boat sales/service, means establishments for the sale, rental, servicing and routine maintenance, including cleaning and minor topside painting only, of recreational boats and accessories for recreational purposes. Typical uses include boat sales and service facilities.~~

\* \* \*

CHAPTER 105

ARTICLE II – MINIMUM DESIGN STANDARDS

\* \* \*

Sec. 105-40. Improvements.

- \* \* \*
- (6) *Utilities.*
- a. *Water.* In all subdivisions regardless of the size, the sub divider shall install a water distribution system consisting of mains of not less than eight inches in diameter, and shall install fire hydrants having a minimum barrel diameter of six inches of a model with specifications approved in writing by the parish president, or other designated parish representative, at intervals of not greater than ~~800~~ 1,000 feet measured along the road or street right-of-way.

\* \* \*

THEREFORE, BE IT FURTHER ORDAINED by the West Baton Rouge Parish Council that this ordinance shall become effective pursuant to Section 2-12 (C) of the Home Rule Charter.

**THEREFORE, BE IT FURTHER RESOLVED** by the West Baton Rouge Parish Council, that all other ordinances or parts of ordinances in conflict herewith are hereby repealed in their entirety.

**NOW THEREFORE BE IT FURTHER RESOLVED** by the Parish Council of the Parish of West Baton Rouge, Louisiana, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications of this ordinance are hereby declared severable.

**THE FOREGOING ORDINANCE AFTER HAVING BEEN SUBMITTED TO A PUBLIC HEARING WAS CONSIDERED, AND UPON MOTION BY COUNCIL MEMBER DARYL “TURF” BABIN, WHICH WAS SECONDED BY COUNCIL MEMBER ALAN CROWE. THE ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:**

**YEAS:            9        (BABIN, CROWE, ALLAIN, DENSTEL, WALKER, HOTARD, GORDON, ANDRE, JOSEPH)**

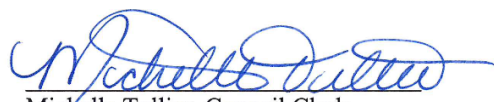
**NAYS:           0        (NONE)**

**ABSENT:        0        (NONE)**

**ABSTAIN:       0        (NONE)**

**WHEREUPON** the ordinance was declared adopted on the **9<sup>TH</sup> Day of October, 2025.**

**ATTEST:**



Michelle Tullier, Council Clerk

**RESOLUTION 23 OF 2025**

A Resolution Authorizing The Parish President To Enter Into An Entity-State Agreement To Provide A 25% Match For The Emergency Services Facility State Project No. 50-J61-24-01.

**WHEREAS**, West Baton Rouge Parish agrees to enter into a Cooperative Endeavor Agreement, with the State of Louisiana; and

**WHEREAS**, in order to proceed with said agreement, West Baton Rouge Parish requires that the legislative body of the local government authorizes its chief executive “The Parish President” to execute agreement titled:

**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN  
THE STATE OF LOUISIANA AND  
WEST BATON ROUGE PARISH  
Emergency Services Facility, Planning and Construction  
(West Baton Rouge)  
FP&C Project No. 50-J61-24-01**

**WHEREAS**, the West Baton Rouge Parish Council agrees to provide 25% matching funds as required for this project; and

**WHEREAS**, said agreement is attached hereto and identified as “Exhibit A”.

**NOW THEREFORE BE IT RESOLVED**, the West Baton Rouge Parish Council does hereby authorize Parish President Jason P. Manola to execute on behalf of the Parish of West Baton Rouge, an agreement with the State of Louisiana and sign and execute all future documentation and funding regarding the same.

**BE IT FURTHER RESOLVED** that if any portion or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without invalid provisions, items or applications and to this end the provisions of this resolution are hereby declared severable.

**BE IT FURTHER RESOLVED**, that all resolutions or parts thereof in conflict herewith are hereby repealed.

**The Foregoing Resolution Was Considered, And, After Public Discussion, A Motion To Approve Was**

Made By Council Member Kirk Allain, Which Was Seconded By Council Member Kenneth Gordon.

The Resolution Was Submitted To A Vote, The Vote Thereon Was As Follows:

YEAS: 9 (Allain, Gordon, Babin, Walker, Denstel, Crowe, Hotard, Andre, Joseph)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN: 0 (None)  
As a result of the votes the resolution was adopted this 9<sup>th</sup> Day of October, 2025.

**CERTIFICATE**

I, Michelle Tullier, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by said body at its Regular Meeting of October 9, 2025 at which meeting a majority of the members were present and voting.

  
Michelle Tullier, Council Clerk

**RESOLUTION 24 OF 2025**

A Resolution Expressing West Baton Rouge Parish Council Support Of The Parish President Updating Public Records Request Policy And Fee Schedule.

**WHEREAS**, the West Baton Rouge Parish Council wishes to express support of the Parish President updating the Parish’s Public Records Request policy requiring all Public Records Requests be submitted in writing by filling out Exhibit “A” (and/or any supplement attached thereto) titled West Baton Rouge Parish Public Records Request Form

**WHEREAS**, the West Baton Rouge Parish Council wishes to express support of the Parish President updating the Public Records Request fee schedule as shown in Exhibit “A” and,

**WHEREAS**, the West Baton Rouge Parish Council finds that it is in the best interest of the Parish, its employees, citizens and taxpayers to implement a policy and procedure, and from time to time update their Public Records Request Policy and fee schedule and,

**WHEREAS**, this Resolution shall become effective immediately upon adoption by the West Baton Rouge Parish Council.

**NOW THEREFORE BE IT RESOLVED**, West Baton Rouge Parish Council does hereby express support of the updated Public Records Requests Policy and fee schedule as aforementioned and included in Exhibit “A”.

**NOW THEREFORE IT BE FURTHER RESOLVED**, to the extent that prior resolutions or acts of this council conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

The foregoing resolution has been read and considered, upon motion by Council Member Alan Crowe, which was seconded by Council Member Brady Hotard, and a vote being taken, the following result was had:

YEAS: 9 (Crowe, Hotard, Allain, Babin, Walker, Denstel, Gordon, Andre, Joseph)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN: 0 (None)

As a result of the votes said resolution was adopted on this 9<sup>th</sup> day of October, 2025.

**CERTIFICATE**

I, Michelle Tullier, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is true and correct copy of a resolution adopted by said body at its Regular Meeting of October 9, 2025, at which meeting a majority of the members were present and voting.

  
Michelle Tullier, Council Clerk