

MINUTES
WEST BATON ROUGE PARISH COUNCIL
REGULAR MEETING
GOVERNMENT BUILDING

880 North Alexander Avenue, Port Allen
Thursday, October 23, 2025
5:30 PM

The Following Minutes Are Summarized For Brevity, For Precise Meeting Information Please Refer To Meeting Audio Or Video.

1. CALL MEETING TO ORDER & REQUEST ALL ELECTRONIC DEVICES BE SILENCED

A Regular Meeting of the West Baton Rouge Parish Council was held on Thursday, October 23, 2025 and called to order at 06:22 PM. Council Chairman Carey Denstel asked that all electronic devices be placed on silent.

2. OPENING PRAYER

Councilman Atley Walker Jr. led everyone in an opening prayer.

3. PLEDGE OF ALLEGIANCE

Chairman Denstel recognized Mr. Rusty Daigle who led everyone in the Pledge of Allegiance.

4. LOG ATTENDANCE

The following members were recorded as being present: Messrs. Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Gary Joseph, and Mrs. Katherine Andre.

Also, present were Mr. Jason Manola, Parish President, Mr. Phillip Bourgoyne, Executive Assistant, Mr. Chance Stephens, Director of Finance, Mr. Brandon Bourgoyne, Director of Public Works, Ms. Kristen Canezaro, Special Legal Counsel and Mrs. Michelle Tullier, Council Clerk.

5. MINUTES APPROVAL

A. Approval of Minutes From The Regular Meeting Of October 9, 2025.

A motion was made by Council Member Katherine Andre, seconded by Council Member Alan Crowe to approve Minutes From The Regular Meeting Of October 9, 2025.

There were no comments or questions. The vote was recorded as follows:

YEAS: 9 (Allain, Walker, Babin, Denstel, Crowe, Hotard, Gordon, Andre, Joseph)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes, the motion passed.

6. CONSIDER ANY AMENDMENTS TO THE AGENDA

There were no items to consider at this time.

7. PARISH PRESIDENT'S REPORT

President Manola was recognized and introduced Miss Olivia Daigle, who recently was awarded the WBR Sugar Queen title. President Manola presented Miss. Daigle with a proclamation of achievement, and in closing noted how proud we all are of her. Miss Daigle gave a brief statement and thanked everyone.

Parish President Jason Manola was recognized for his report and covered the following items:
Recent La Chemical Association mtg;

Nov. 1st through 8th is early voting for the drainage tax renewal, noting this fully funds drainage dept.;

Noting the many different things, the drainage department does daily in the Parish.

8. PUBLIC COMMENTS

Mr. Carue Summers asked for an update on a turning lane on Rosedale Road for high school. Brandon Bourgoyne and President Manola explained that this project is being added to our list of items for CRPC funding for 2026.

9. **COMMUNICATIONS WITH COUNCIL MEMBERS AND/OR ELECTED OR APPOINTED OFFICIALS**

Phillip Bourgoyne was recognized and gave a brief report on the ongoing projects of the road and drainage departments.

A. **Presentation by West Baton Rouge Parish School Board Superintendent Dr. Chandler Smith.**

WBR Parish School Superintendent Dr. Chandler Smith presented a brief overview of the upcoming tax renewals and explained what they would fund.

10. **PUBLIC HEARING ON PREVIOUSLY INTRODUCED ORDINANCES**

A. **An Ordinance Adopting the 2025 Council Amendments to the Fire Department Budgeted Expenses for the Fiscal Year beginning January 1, 2025 and ending December 31, 2025.**

The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item.

Mr. Chance Stephens explained the reasons for the aforementioned amendments to the Fire budget.

No public comments for or against said ordinance were presented. No written protests opposing the ordinance were received. The Council Chairman at this point declared the Public Hearing closed.

A motion was made by Council Member Daryl "Turf" Babin, seconded by Council Member Kenneth Gordon to approve An Ordinance Adopting the 2025 Council Amendments to the Fire Department Budgeted Expenses for the Fiscal Year beginning January 1, 2025 and ending December 31, 2025.

The vote was recorded as follows:

YEAS:9 (Kirk Allain, Daryl "Turf" Babin, Atley Walker, Brady Hotard, Kenneth Gordon, Carey Denstel, Alan Crowe, Katherine Andre, Gary Joseph)

NAYS:0 (None)

ABSENT:0

ABSTAIN:0 (None)

As a result of the votes, the motion Passed.

Ordinance 47 of 2025 can be found at the end of these minutes.

B. **An Ordinance Adopting the 2025 Council Amendments to the Detention Center Budgeted Expenses for the Fiscal Year beginning January 1, 2025 and ending December 31, 2025.**

The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item.

Mr. Stephens was again recognized and asked the Council to deny this amendment request, noting the Sheriff wanted to look into some of these scanners before committing the funds.

No public comments for or against said ordinance were presented. No written protests opposing the ordinance were received. The Council Chairman at this point declared the Public Hearing closed.

A motion was made by Council Member Kirk Allain, seconded by Council Member Brady Hotard to deny An Ordinance Adopting the 2025 Council Amendments to the Detention Center Budgeted Expenses for the Fiscal Year beginning January 1, 2025 and ending December 31, 2025.

There were no comments or questions. The vote was recorded as follows:

YEAS: 9 (Allain, Walker, Babin, Denstel, Crowe, Hotard, Gordon, Andre, Joseph)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes, the motion Passed and the request was therefore denied.

C. **An Ordinance To Amend And Reenact The West Baton Rouge Code Of Ordinances, Chapter 22 (Elections), Article I (In General), Section 22-3, Council Meeting Attendance and Roll Call.**

The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item.

Mrs. Tullier explained this ordinance was to clarify what the Council is defining as roll

call to include electronic means with the stipulation that every member's status and vote must be displayed to meet the requirement.
No public comments for or against said ordinance were presented. No written protests opposing the ordinance were received. The Council Chairman at this point declared the Public Hearing closed.

A motion was made by Council Member Alan Crowe, seconded by Council Member Daryl "Turf" Babin to approve An Ordinance To Amend And Reenact The West Baton Rouge Code Of Ordinances, Chapter 22 (Elections), Article I (In General), Section 22-3, Council Meeting Attendance and Roll Call.

There were no comments or questions. The vote was recorded as follows:
YEAS: 9 (Allain, Walker, Babin, Denstel, Crowe, Hotard, Gordon, Andre, Joseph)
NAYS: 0 (None)
ABSENT: 0 (None)
ABSTAIN: 0 (None)
As a result of the votes, the motion passed.
Ordinance 48 of 2025 can be found at the end of these minutes.

D. An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III (“Unified Development Code”), Chapter 109 (“Property Maintenance”), Article V, (Abandoned Vehicles and Junk), Section 109-100 (“Abandonment of Junked Vehicles and Other Items), And Enact Sec. 109- 104 through 109-112.

The Chairman opened a public hearing for the purpose of receiving comment regarding the aforementioned item.
Mr. Brandon Bourgoyne was recognized and explained the reasons for this ordinance, being to have a step-by-step process for all junk and abandoned vehicles.
No public comments for or against said ordinance were presented. No written protests opposing the ordinance were received. The Council Chairman at this point declared the Public Hearing closed.

A motion was made by Council Member Gary Joseph, seconded by Council Member Kenneth Gordon to approve An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III (“Unified Development Code”), Chapter 109 (“Property Maintenance”), Article V, (Abandoned Vehicles and Junk), Section 109-100 (“Abandonment of Junked Vehicles and Other Items), And Enact Sec. 109-104 through 109-112.

There were no comments or questions. The vote was recorded as follows:
YEAS: 9 (Allain, Walker, Babin, Denstel, Crowe, Hotard, Gordon, Andre, Joseph)
NAYS: 0 (None)
ABSENT: 0 (None)
ABSTAIN: 0 (None)
As a result of the votes, the motion passed.
Ordinance 49 of 2025 can be found at the end of these minutes.

11. CONSIDER STATUS REPORT, CHANGE ORDER AND/OR OTHER MATTERS AS REQUIRED ON CURRENT PROJECTS

There were no items to consider at this time.

12. RESOLUTIONS

A. Resolution Of Annual Certification Of Compliance With The State Of Louisiana Off-System Bridge Replacement Program

Chairman Denstel asked if there were any comments on this item.
Mrs. Tullier explained this was our annual resolution with the State in regard to our Off-System Bridge Program.

A Motion Was Made By Council Member Kenneth Gordon, Seconded By Council Member Gary Joseph To Approve Resolution Of Annual Certification Of Compliance With The State Of Louisiana Off-System Bridge Replacement Program.

There were no comments or questions.

The vote was recorded as follows:

YEAS: 9 (Allain, Walker, Babin, Denstel, Crowe, Hotard, Gordon, Andre, Joseph)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes, the motion passed.

Resolution 25 of 2025 can be found at the end of these minutes.

B. A Resolution To Authorize The Parish President To Sign Intergovernmental Service Agreement Between The Town Of Addis And The Parish Of West Baton Rouge, For Permitting And Inspection Services.

Chairman Denstel asked if there were any comments on this item.

Mr. Brandon Bourgoyne explained this was to continue inspection services for the Town of Addis.

A motion was made by Council Member Kenneth Gordon, seconded by Council Member Katherine Andre to approve A Resolution To Authorize The Parish President To Sign Intergovernmental Service Agreement Between The Town Of Addis And The Parish Of West Baton Rouge, For Permitting And Inspection Services.

There were no comments or questions. The vote was recorded as follows:

YEAS: 9 (Allain, Walker, Babin, Denstel, Crowe, Hotard, Gordon, Andre, Joseph)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes, the motion passed.

Resolution 26 of 2025 can be found at the end of these minutes.

C. A Resolution Authorizing The Parish President, Director Department Of Finance And Council Clerk To Sign The Louisiana Compliance Questionnaire For Audit Engagement With Hawthorn, Waymouth And Carroll, LLC., On Behalf Of West Baton Rouge Parish Council And Fire Protection District No. 1, For The Period January 1, 2025-December 31, 2025 As Prepared By The Director Department Of Finance.

Chairman Denstel asked if there were any comments on this item.

Mr. Stephens explained this resolution was to sign the Compliance Questionnaire for the upcoming Council audits.

A motion was made by Council Member Daryl "Turf" Babin, seconded by Council Member Kirk Allain to approve A Resolution Authorizing The Parish President, Director Department Of Finance And Council Clerk To Sign The Louisiana Compliance Questionnaire For Audit Engagement With Hawthorn, Waymouth And Carroll, LLC., On Behalf Of West Baton Rouge Parish Council And Fire Protection District No. 1, For The Period January 1, 2025-December 31, 2025 As Prepared By The Director Department Of Finance.

There were no comments or questions. The vote was recorded as follows:

YEAS: 9 (Allain, Walker, Babin, Denstel, Crowe, Hotard, Gordon, Andre, Joseph)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes, the motion passed.

Resolution 27 of 2025 can be found at the end of these minutes.

D. A Resolution authorizing the Parish President, Director of Utilities, and Director of Finance to sign the Louisiana Compliance Questionnaire for Audit Engagement for Ericksen Krentel, LLP. On behalf of the West Baton Rouge Parish Natural Gas & Water Systems for the period January 1, 2025– December 31, 2025

Chairman Denstel asked if there were any comments on this item.

Mr. Stephens was recognized and explained this was the same resolution as previously passed, but this was for the Utilities Department.

A motion was made by Council Member Kenneth Gordon, seconded by Council

Member Katherine Andre to approve A Resolution authorizing the Parish President, Director of Utilities, and Director of Finance to sign the Louisiana Compliance Questionnaire for Audit Engagement for Ericksen Krentel, LLP. On behalf of the West Baton Rouge Parish Natural Gas & Water Systems for the period January 1, 2025–December 31, 2025.

There were no comments or questions. The vote was recorded as follows:

YEAS: 9 (Allain, Walker, Babin, Denstel, Crowe, Hotard, Gordon, Andre, Joseph)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes, the motion passed.

Resolution 28 of 2025 can be found at the end of these minutes.

E. Approval and Adoption of West Baton Rouge Parish Council Flexible Benefits Plan (Cafeteria Plan) To Be Effective January 1, 2026

Chairman Denstel asked if there were any comments on this item.

Mr. Stephens was recognized and showed a brief PowerPoint presentation on the proposed (cafeteria)healthcare rates for 2026, including dental and vision. Mr. Stephens also notified the Council that open enrollment was November 3rd through 7th.

A motion was made by Council Member Brady Hotard, seconded by Council Member Kenneth Gordon to approve Approval and Adoption of West Baton Rouge Parish Council Flexible Benefits Plan (Cafeteria Plan) To Be Effective January 1, 2026.

There were no comments or questions. The vote was recorded as follows:

YEAS: 9 (Allain, Walker, Babin, Denstel, Crowe, Hotard, Gordon, Andre, Joseph)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes, the motion passed.

Resolution 29 of 2025 can be found at the end of these minutes.

13. CONSIDER SUBDIVISION PLATS, CONDEMNATIONS, WAIVERS AND MATTERS RELATED THERETO

There were no items to consider at this time.

14. INTRODUCTION OF ORDINANCES

Mrs. Tullier, Council Clerk read by title the below proposed ordinance/s being introduced and publicized by title, and considered for adoption following a public hearing as specified below, at 5:30 pm in the Council Chambers, located at 880 North Alexander Avenue, Port Allen, La.:

- A.** An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part II (General Code of Ordinances), Chapter 70 (“Roads and Drainage”), Section 70-5 (“Bridge Standards and Permitting). Public Hearing Date: November 13, 2025
- B.** An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III (“Unified Development Code”), Chapter 104 (“Zoning Ordinance”), Appendix A (“Zoning Districts”), Chapter 105 (“Subdivisions”), Article II (“Minimum Design Standards”), Sec. 105-40 (“Improvements”) Public Hearing Date: December 11, 2025
- C.** An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map, and Section 111-78 (Special, Conditional Use Requirements And Procedures) File# 2025-27 For Request of TMI Enterprise LLC. Requesting a Special Use Permit for Wrecker Service/Storage Facility in I-2. Public Hearing Date: December 11, 2025.
- D.** An Ordinance Amending Chapter 104 Zoning To Incorporate Amended Zoning Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map Rezoning Request Of Rolen Family Irrevocable Trust. Regarding 9131 Burnside Rd, 9133 Burnside Rd, 6781 Birdhouse Ln, 6731, Birdhouse Ln, and 6661 Birdhouse Ln Port Allen LA 70767. File #2025-28: Described by the WBR Assessor as: REMAINDER OF LOT 13-B BURNSIDE PLANTATION ESTATES

13B-11; LOT 13- B-1 CONT 0.70 AC BURNSIDE PLANTATION ESTATES 13B-11A; LOT 13-B-2 BURNSIDE PLANTATION ESTATES 13B-11B; LOT 13-B-3 CONT 0.65 AC BURNSIDE PLANTATION ESTATES 13B-11C; LOT 13-B-4 CONT 0.65 AC BURNSIDE PLANTATION ESTATES 13B-11D; Rezoning from AG (Agricultural) to R-M (Residential Minor). Master Plan Change. Public Hearing Date: December 11, 2025

- E. Designation Map (Zoning Plan) Under Section 104-3 Establishment Of Districts, Official Zoning Map Rezoning Request of Johnny Gentile Regarding 3643 Kahn's Road Port Allen LA 70767. File #2025-29: Described by the WBR Assessor as: LOT N-1 CONT 3.50 AC; LOT N-2 CONT .38 AC; IN SEC 115 T7S R12E BEING P/O GENTILE PROP 43C-25; Rezoning from AG (Agricultural) to R-M (Residential Minor). Master Plan Change. Public Hearing Date: December 11, 2025.

Mr. Bourgoyne was recognized and asked to amend on the floor the aforementioned ordinance to include LOT N-2 CONTAINING .38 ACRES.

15. CORRESPONDENCE REPORT

Correspondence Report from Council Clerk, Mrs. Michelle Tullier included the following items:

- Next Planning & Zoning Meeting Tuesday, November 4, 2025 at 5:30pm;
- Budget Review Hearings Monday October 27, and Tuesday October 28, at 5:30pm;
- Next Council Meeting Thursday, November 13, 2025 at 5:30pm

16. ADJOURN

There being no further business, a motion to adjourn was made by Council Member Allain and was adopted by acclamation at 07:06 PM.


Carey Denstel, Chairman


Michelle Z. Tullier, Council Clerk

ORDINANCE 47 OF 2025

As Introduced by the West Baton Rouge Parish Council
At the Regular Meeting of October 9, 2025
And Adopted on October 23, 2025

An Ordinance Adopting the 2025 Council Amendments to the Fire Department Budgeted Expenses for the Fiscal Year beginning January 1, 2025 and ending December 31, 2025.

BE IT ORDAINED by the Council of the Parish of West Baton Rouge, Louisiana in regular session convened that:

SECTION 1: The attached detailed 2025 Council budget amendments to estimate of expenditures for the fiscal year beginning January 1, 2025 and ending December 31, 2025.

SECTION 2: The attached detailed 2025 Council budget amendments to estimate expenditures for the fiscal year beginning January 1, 2025 and ending December 31, 2025 be and the same is hereby adopted as budget of expenditures for the Parish during the said period.

SECTION 3: The adoption of these 2025 Council budget amendments to the Fire Department expenditures budget and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 4: Amounts are available for expenditures only to the extent included with the 2025 amended budget as attached hereto.

NOW THEREFORE BE IT FURTHER ORDAINED by the Parish Council of the Parish of West Baton Rouge, Louisiana, that this ordinance shall become effective pursuant to Section 2-12 (C) of the Home Rule Charter.

NOW THEREFORE BE IF FURTHER ORDAINED by the West Baton Rouge Parish Council, that all other ordinances or parts of ordinances in conflict herewith are hereby repealed in their entirety.

NOW THEREFORE BE IT FURTHER ORDAINED by the Parish Council of the Parish of West Baton Rouge, Louisiana, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications of this ordinance are hereby declared severable.

THE FOREGOING ORDINANCE AFTER PUBLIC HEARING WAS CONSIDERED, AND UPON MOTION BY COUNCIL MEMBER DARYL “TURF” BABIN, WHICH WAS SECONDED BY COUNCIL MEMBER KENNETH GORDON, AND A VOTE BEING TAKEN, THE FOLLOWING RESULT WAS HAD:

The foregoing ordinance having been submitted to a vote was adopted by the following vote:

YEAS: 9 (BABIN, GORDON, ALLAIN, WALKER, DENSTEL, CROWE, HOTARD, ANDRE, JOSEPH)

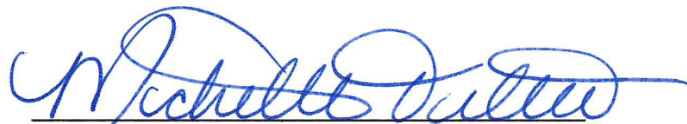
NAYS: 0 (NONE)

ABSENT: 0 (NONE)

ABSTAIN: 0 (NONE)

WHEREUPON, the ordinance was declared to be adopted on the 23rd Day of October, 2025.

ATTEST:


Michelle Tullier, Council Clerk

ORDINANCE 48 OF 2025

As Introduced by the West Baton Rouge Parish Council
At The Regular Meeting of October 9, 2025
And Adopted on October 23, 2025

An Ordinance To Amend And Reenact The West Baton Rouge Code Of Ordinances, Chapter 22 (Elections), Article I (In General), Section 22-3, Council Meeting Attendance and Roll Call

WHEREAS the West Baton Rouge Parish Council seeks to exercise its police power to protect the health, safety and welfare of the citizens of West Baton Rouge Parish; AND

WHEREAS as part of its role in exercising legislative power, the Council has from time-to-time adopted policies and procedures for consistency and transparency; AND

WHEREAS the West Baton Rouge Parish Council has determined that clarification in Council Meeting policies and procedures need to be addressed.

THEREFORE, BE IT ORDAINED BY THIS COUNCIL that The West Baton Rouge Code Of Ordinances, Chapter 22 (Elections), Article I (In General), Section 22-3, Council Meeting Attendance and Roll Call be amended and enacted to read as follows (NOTE: underlined red words are additions and strikethrough blue words are deletions. Three asterisks - * * * indicate sections of the code skipped for brevity of this ordinance. Such sections are to be retained by the code editors.):

* * *

Part II – GENERAL PROVISIONS

* * *

CHAPTER 22 – ELECTIONS

* * *

ARTICLE I – IN GENERAL

* * *

Sec. 22-3. Council Meeting Attendance and Roll Call:

- A. **Method of Roll Call.** For any meeting conducted, in whole or in part by electronic means, the chair shall take attendance by conducting a voice or electronic roll call at the beginning of the meeting to verify the presence of a quorum. The electronic system shall record attendance of each individual member either by voice or electronic means, and display the results before proceeding in the meeting.
- B. **Verification of Quorum.** The continued presence of a quorum shall be determined by the list of participating members. However, if any member questions the presence of a quorum, the chair shall conduct a verbal or electronic roll call to re-verify attendance.
- C. **Recording of Attendance.** The clerk shall record attendance for both in-person and virtual attendees to maintain a record of who participated.
- D. **Voting by Roll Call.** All votes taken during a public meeting shall be conducted by a roll call vote, which can be by either voice or electronic means, so that each member's vote can be clearly identified and recorded in the meeting minutes as per RS 42:17.2.

BE IT FURTHER ORDAINED by the West Baton Rouge Parish Council that this ordinance shall become effective upon the signature of the Parish President.

THEREFORE BE IT FURTHER RESOLVED by the West Baton Rouge Parish Council, that all other ordinances or parts of ordinances in conflict herewith are hereby repealed in their entirety.

NOW THEREFORE BE IT FURTHER RESOLVED by the Parish Council of the Parish of West Baton Rouge, Louisiana, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications of this ordinance are hereby declared severable.

THE FOREGOING ORDINANCE AFTER HAVING BEEN SUBMITTED TO A PUBLIC HEARING WAS CONSIDERED, AND UPON MOTION BY COUNCIL MEMBER ALAN CROWE, WHICH WAS SECONDED BY COUNCIL MEMBER DARYL “TURF” BABIN, THE ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:

YEAS: 9 (CROWE, BABIN, ALLAIN, WALKER, DENSTEL, GORDON, HOTARD, ANDRE, JOSEPH)

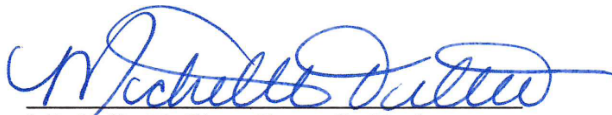
NAYS: 0 (NONE)

ABSENT: 0 (NONE)

ABSTAIN: 0 (NONE)

WHEREUPON the ordinance was declared adopted on the **23rd Day of October, 2025.**

ATTEST:


Michelle Tullier, Council Clerk

ORDINANCE 49 OF 2025

As Introduced by the West Baton Rouge Parish Council
At the Regular Meeting of October 9, 2025
And Adopted on October 23, 2025

An Ordinance To Amend And Reenact The West Baton Rouge Parish Code Of Ordinances, Part III (“Unified Development Code”), Chapter 109 (“Property Maintenance”), Article V,

(Abandoned Vehicles and Junk), Section 109-100 (“Abandonment of Junked Vehicles and Other Items), And Enact Sec. 109-104 through 109-112.

WHEREAS, one of the primary functions of local governments is to protect the health, safety and welfare of its people; AND

WHEREAS, in exercising its role to carry-out the above, the West Baton Rouge Parish Council utilizes its police powers under the Constitution and laws of the State of Louisiana; AND

WHEREAS, such exercise of police power involves from time-to-time creating or amending local development (and other) laws in order to protect the public; AND

WHEREAS, the West Baton Rouge Council finds that there is a need to update the property maintenance procedures in West Baton Rouge Parish.

NOW, THEREFORE, BE IT ORDAINED that the West Baton Rouge Parish Code of Ordinances, Part III (“Unified Development Code”), Chapter 109 (“Property Maintenance”), Article V, (Abandoned Vehicles and Junk), Section 109-100 (“Abandonment of Junked Vehicles and Other Items), And Sec. 109-104 through 112.

(NOTE: underlined words are additions and strikethrough words are deletions. Three asterisks - * * * indicate sections of the code skipped for brevity of this ordinance. Such sections are to be retained by the code editors.):

PART III – UNIFIED DEVELOPMENT CODE

* * *

CHAPTER 109 – PROPERTY MAINTENANCE

* * *

ARTICLE V – ABANDONED VEHICLES AND JUNK

* * *

Sec. 109-100. – Abandonment of junked vehicles and other items.

- ~~(a) The storing or abandoning of junk, wrecked or used automobiles, or motor vehicles, or any part thereof, or any other junk, discarded or abandoned machinery or other metal, tin or other discarded items, on any vacant lot, or any unused portion of any occupied lot, neutral ground or sidewalk, within recognized subdivisions of the parish is prohibited unless otherwise permitted under the terms of this section.~~
- ~~(b) Any vacant lot or unused portion of any occupied lot, used for the storing of junk, as herein defined, shall be surrounded or enclosed by a board fence with a maximum spacing between slats of one quarter of an inch or a chain link fence with a 100 percent opaque screening mechanism both options being of sufficient height to screen from view the abandoned junk, wrecked motor vehicles or other discarded items stored within the boundaries of said lot or portion of any lot. There shall be no other options of screening the junked items other than the ones presented herewith. The term "junk, wrecked or used automobiles or motor vehicles" is defined the same as set forth in R.S. 33:4876.~~
- ~~(c) Whoever violates the terms of this section shall be fined not more than \$100.00 for each violation of this section. Each day such violation is demonstrated to have continued from the date of the initial citation shall be deemed a separate offense by the courts when contemplating penalties and shall not require additional citations or charges to be filed by law enforcement and/or the district attorney or other prosecuting entity.~~

(Code Editors: Delete Section 109-100 as it is written, and replace it with the following)

Sec. 109-100. Storage of junk and/or abandoned motor vehicles.

The storage of "junk" and/or "abandoned motor vehicles" without a proper zoning from Parish Council is strictly prohibited. (see Sec. 109-104)

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Sec. 109-104. Abandonment of junked vehicles and other items.

- (a) The storing or abandoning of junk, wrecked or used automobiles, or motor vehicles, or any part thereof, or any other junk, discarded or abandoned machinery or other metal, tin or other discarded items, on any vacant lot, or any unused portion of any occupied lot, neutral ground or sidewalk, within recognized subdivisions of the parish is prohibited unless otherwise permitted under the terms of this section.
- (b) Any vacant lot or unused portion of any occupied lot, used for the storing of junk, as herein defined, shall be surrounded or enclosed by a board fence with a maximum spacing between slats of one-quarter of an inch or a chain link fence with a 100 percent opaque screening mechanism both options being of sufficient height to screen from view the abandoned junk, wrecked motor vehicles or other discarded items stored within the boundaries of said lot or portion of any lot. There shall be no other options of screening the junked items other than the ones presented herewith. The term "junk, wrecked or used automobiles or motor vehicles" is defined the same as set forth in R.S. 33:4876 (B).

Sec. 109-105. Administration and enforcement.

- (a) Except as otherwise provided herein, the provisions of this article shall be administered and enforced by the parish office, and/or the parish inspector. In the enforcement of this article, such persons charged with administration and enforcement may enter upon private or public property to examine the "junk" and/or "abandoned motor vehicle" or parts thereof and/or to obtain information as to the identity of the "junk" and/or "abandoned motor vehicle" or parts thereof declared to be a nuisance pursuant to this article.
- (b) When the parish has contracted with or granted a permit to any person or persons, such person or persons shall be authorized to enter upon private property or public property to remove or cause the removal of the "junk" and/or "abandoned motor vehicle" or parts thereof declared to be a nuisance pursuant to this article.

Sec. 109-106. Order to abate a public nuisance; Junked vehicles and other items by the parish; notice; request for hearing.

- (a) Whenever any public nuisance exists on occupied or unoccupied premises within the unincorporated areas of the parish in violation of this article, the enforcing agency shall order the owner of the "junk" and/or "abandoned motor vehicle," or the owner or occupant of the premises whereon such public nuisance exists, to abate or remove the same. Such order shall:
 - (1) Be in writing;
 - (2) Specify the public nuisance and its location;
 - (3) Specify the corrective measures required;
 - (4) Provide for compliance within **fifteen** days from services;
 - (5) Provide for opportunity for hearing by written request to the parish within ten days.
- (b) The order shall be served upon the owner of the premises by serving them personally or by sending the order by certified mail, return receipt requested, to the current owner address on the parish assessor's office.
- (c) Within the fifteen-day period after service of notice, the owner of the premises or the owner of the "junk" and/or "abandoned motor vehicle" shall abate the nuisance by:
 - (1) removing the nuisance from the premises; or
 - (2) commencing repairs to the "junk" and/or "abandoned motor vehicle" which shall be completed within fifteen days, together with proper storage in a manner so as to fully abate the nuisance in the opinion of the enforcing agency. An extension not to exceed 30 days may be granted only by the nuisance compliance officer, for good cause shown.
- (d) If the owner or occupant of the premises or the owner of the "junk" and/or "abandoned motor vehicle" fails to abate the nuisance within the fifteen-day period of notification or fails to timely request a hearing within said time period, the parish office, and/or the parish inspector may issue a misdemeanor summons to the owner or occupant of the premises to appear in West Baton Rouge's Administrative Adjudication Court.

Sec. 109-107. Failure to Remove

- a) In instances of "junk" and/or "abandoned motor vehicles and other items, the Administrative Adjudication Hearing Officer may authorize fines, and in instances where court orders are not met the hearing office may authorize the parish administration to carry out the necessary removal of work as specified in RS 33:4876.6. With the cost of removing and disposing of said "junk" and/or "abandoned

motor vehicle" to constitute a special lien and privilege on the lot or parcel of ground on which it is located. Said lien and privilege granted under this subsection shall have the same ranking as an ad valorem tax lien on immovable property as provided by Louisiana Revised Statutes Title 9 § 4821(1) (R.S. 9:4821(1)), and shall be collected in the same manner in which special assessments are collectible by law not to exceed a cost of \$500.00 per item of "junk" and/or "abandoned motor vehicles."

- (b) The owner or occupant of the premises or owner of the "junk" and/or "abandoned motor vehicle" or any holder of any lien or mortgage, before obtaining possession thereof, shall pay to the parish all reasonable costs incidental to the removal and storage of the "junk" and/or "abandoned motor vehicle."

Sec. 109-108. Fines

Whoever violates the terms of this section shall be fined not more than \$100.00 for each violation of this section. Each day such violation is demonstrated to have continued from the date of the initial citation shall be deemed a separate offense by the courts when contemplating penalties and shall not require additional citations or charges to be filed by law enforcement and/or the district attorney or other prosecuting entity.

Sec. 109-109. Hearing conduct; proceedings thereafter

- a) If requested by the owner or occupant the council shall hear the request for hearing, as provided in section 109-106, and shall determine whether or not the owner or occupant of the premises or owner of the "junk" and/or "abandoned motor vehicle" is, in fact, in violation of this article. Upon a finding that said person is in violation of this article, said person shall be ordered to remove and/or abate such nuisance as provided herein, and pay all fines incurred by the parish.
- (b) If the owner or occupant of the premises or owner of the "junk" and/or "abandoned motor vehicle" fails and/or refuses to abate or remove the nuisance, the parish inspector shall request the parish administration to issue carry out the necessary removal work as specified in RS 33:4876.6, with the cost of removing and disposing of said "junk" and/or "abandoned motor vehicle" to constitute a special lien and privilege on the lot or parcel of ground on which it is located. Said lien and privilege granted under this subsection shall have the same ranking as an ad valorem tax lien on immovable property as provided by Louisiana Revised Statutes Title 9 § 4821(1) (R.S. 9:4821(1)), and shall be collected in the same manner in which special assessments are collectible by law not to exceed a cost of \$500.00 per item of "junk" and/or "abandoned motor vehicles."

Sec. 109-110. Refusal by certified mail.

For purpose of this article, when the owner of the premises or owner of the vehicle has been served notice by certified mail as set forth in section 109-106(b) herein and such certified mail is refused, the owner is deemed to have received notice in accordance with the provisions herein and the fifteen-day period commences to run on the date of refusal.

Sec. 109-111. When owner's whereabouts are unknown or notice unclaimed.

When there is any "junk" and/or "abandoned motor vehicle" on premises that are unoccupied and the identify or whereabouts or the owner of the premises is unknown or unascertainable after a search has been made, or if notice sent to the last record owner of the property by certified mail has been returned as unclaimed, then the enforcing agency shall place an advertisement in the official journal of the Parish for the whereabouts of the owner allowing for a response within a period of ten days, and accomplished by posting the notice on the frontage of the premises. If no response is forthcoming after the ten-day period, then the enforcing agency may take possession of the "junk" and/or "abandoned motor vehicle" and remove it from the premises. The enforcing agency shall thereafter dispose of the "junk" and/or "abandoned motor vehicle" in the same manner as provided herein.

Sec. 109-112. Immunity from liability.

- (a) No person shall be held to answer in any civil or criminal action to any property owner, owner, lien holder or other person legally entitled to the possession of any "junk" and/or "abandoned motor vehicle" for disposing of it as contemplated herein.
- (b) The parish and its elected and/or appointed officials and employees shall not be held to answer in any civil or criminal action to any property owner, owner, lien holder or other person legally entitled to the possession of any "junk" and/or "abandoned motor vehicle" for disposing of it as contemplated herein.

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Sec. 111-201. Jurisdiction of the court.

The court shall be empowered to hold administrative hearings as well as to render rulings and judgments related to alleged violations of any provision of Chapters 34 ("Garbage, Trash and Refuse"), 107 ("Building Regulations") ~~and 108– 109~~ ("Property Maintenance"), and 50 (Miscellaneous Licenses and Business Regulations) as found in the West Baton Rouge Code of Ordinances insofar as such alleged violations constitute a threat to public health, safety or welfare and/or to the environment as mentioned in LSA-R.S. 13:2575. The territorial jurisdiction of the court includes all alleged violations that take place in West Baton Rouge Parish outside of the municipal limits of Port Allen, Brusly and Addis.

* * *

BE IT FURTHER ORDAINED by the West Baton Rouge Parish Council that this ordinance shall become effective upon the signature of the Parish President.

THEREFORE BE IT FURTHER RESOLVED by the West Baton Rouge Parish Council, that all other ordinances or parts of ordinances in conflict herewith are hereby repealed in their entirety.

NOW THEREFORE BE IT FURTHER RESOLVED by the Parish Council of the Parish of West Baton Rouge, Louisiana, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications of this ordinance are hereby declared severable.

THE FOREGOING ORDINANCE AFTER HAVING BEEN SUBMITTED TO A PUBLIC HEARING WAS CONSIDERED, AND UPON MOTION BY COUNCIL MEMBER GARY JOSEPH, WHICH WAS SECONDED BY COUNCIL MEMBER KENNETH GORDON . THE ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:

YEAS: 9 (JOSEH, GORDON, ALLAIN, WALKER, DENSTEL, CROWE, HOTARD, ANDRE, BABIN)

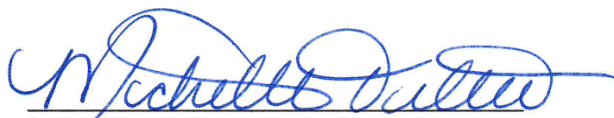
NAYS: 0 (NONE)

ABSENT: 0 (NONE)

ABSTAIN: 0 (NONE)

WHEREUPON the ordinance was declared adopted on the **23rd Day of October, 2025.**

ATTEST:


Michelle Tullier, Council Clerk

RESOLUTION 25 OF 2025
RESOLUTION OF ANNUAL CERTIFICATION OF COMPLIANCE
WITH THE STATE OF LOUISIANA
OFF-SYSTEM BRIDGE REPLACEMENT PROGRAM

WHEREAS, the code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads will be inspected, rated for safety load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges is maintained by each State; and

WHEREAS, the responsibility to inspect, rate and load post those bridges under the authority of West Baton Rouge Parish in accordance with those Standards is delegated by the Louisiana Department of Transportation & Development to West Baton Rouge Parish.

THEREFORE, BE IT RESOLVED by the governing authority of West Baton Rouge Parish (herein referred to as the Parish) that the Parish in Regular Meeting assembled does hereby certify to the Louisiana Department of Transportation & Development (herein referred to as the DOTD) that for the period January 1, 2026 through December 31, 2026:

1. The Parish shall perform all interim inspections on all Parish owned or maintained bridges in accordance with the National Bridge Inspection Standards;
2. All bridges owned or maintained by the Parish will be structurally analyzed and rated by the Parish as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the Louisiana DOTD for bridges where the maximum legal load under Louisiana State Law determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish to reflect all structural changes, any obsolete structural ratings or any missing structural ratings;
3. All Parish owned or maintained bridges which require load posting or closing are load posted or closed in accordance with the table in the DOTD Load Rating Directives. All DOTD supplied load posting information concerning a bridge will be critically reviewed by the Parish Engineer prior to load posting;
4. All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the Parish by the LA. DOTD are noted.
5. All bridges owned and maintained by the Parish are accessible to DOTD for all routine bridge inspections. The Parish will clear vegetation as required upon DOTD requests.

These stipulations are prerequisite to participation by the Parish in the Off-System Bridge Replacement Program.

The Above Resolution Has Been Considered, Upon Motion By Council Member Kenneth Gordon, Which Was Seconded By Council Member Gary Joseph, And A Vote Being Taken, The Following Result Was Had:

The Resolution Having Been Submitted To A Vote, The Vote Thereon Was As Follows:

YEAS: 9 (Gordon, Joseph, Allain, Babin, Walker, Denstel, Crowe, Hotard, Andre)

NAYS: 0 (None)

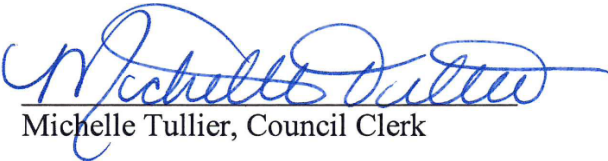
ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes the resolution was adopted on this **23rd Day of October, 2025.**

CERTIFICATE

I, Michelle Tullier, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by said body at its Regular Meeting of October 23, 2025 which meeting a majority of the members were present and voting.



Michelle Tullier, Council Clerk

RESOLUTION 26 OF 2025

A Resolution To Authorize The Parish President To Sign Intergovernmental Service Agreement Between
The Town Of Addis And The Parish Of West Baton Rouge,
For Permitting And Inspection Services.

NOW THEREFORE BE IT RESOLVED that the West Baton Rouge Parish Council does hereby authorize the execution of the attached Intergovernmental Service Agreements between the Town of Addis and the Parish of West Baton Rouge, by Parish President Jason P. Manola on behalf of the West Baton Rouge Parish Council for the purpose of the Parish issuing permits and performing building inspections on all new construction/renovations occurring within the corporate limits of said municipality for the period of January 1, 2026 – December 31, 2030.

The Foregoing Resolution Was Considered, And After Public Discussion, A Motion To Approve Was Made By Council Member Kenneth Gordon, Which Was Seconded By Council Member Katherine Andre.

The Resolution Having Been Submitted To A Vote, The Vote Thereon Was As Follows:

YEAS: 9 (Gordon, Andre, Allain, Walker, Denstel, Babin, Crowe, Hotard, Joseph)

NAYS: 0 (None)

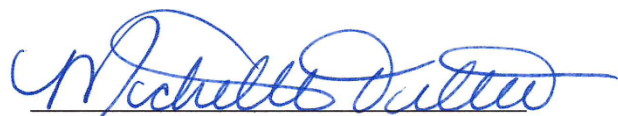
ABSENT: 0 (None)

ABSTAIN: 0 (None)

AND the resolution was declared adopted on this **23rd Day of October, 2025.**

CERTIFICATE

I, Michelle Tullier, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is true and correct copy of a resolution adopted by said body at its Regular Meeting of October 23, 2025 at which meeting a majority of the members were present and voting.



Michelle Tullier, Council Clerk

RESOLUTION 27 OF 2025

A Resolution Authorizing The Parish President, Director- Department Of Finance And Council Clerk To Sign The Louisiana Compliance Questionnaire For Audit Engagement With Hawthorn, Waymouth And Carroll, LLC., On Behalf Of West Baton Rouge Parish Council And Fire Protection District No. 1, For The Period January 1, 2025 - December 31, 2025 As Prepared By The Director- Department Of Finance

WHEREAS, as mandated by State Law the West Baton Rouge Parish Council completed the compliance questionnaire for audit engagements as a required part of a financial audit of Louisiana governmental units and quasi-public entities.

NOW THEREFORE BE IT RESOLVED that the West Baton Rouge Parish Council does hereby authorize the Parish President, Director-Department of Finance and Council Clerk to sign the Louisiana Compliance Questionnaire for Audit Engagement for the period January 1, 2025-December 31, 2025 as prepared by the Director-Department of Finance.

The Foregoing Resolution Was Considered, And After Public Discussion, A Motion To Approve Was Made By Council Member Daryl “Turf” Babin, Which Was Seconded By Council Member Kirk Allain.

The resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 9 (Babin, Allain, Walker, Denstel, Crowe, Andre, Hotard, Gordon, Joseph)

NAYS: 0 (None)

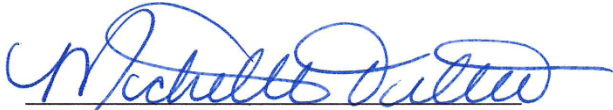
ABSENT: 0 (None)

ABSTAIN: 0 (None)

AND the resolution was declared adopted on this **23rd Day of October, 2025.**

CERTIFICATE

I, Michelle Tullier, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is true and correct copy of a resolution adopted by said body at its Regular Meeting of October 23, 2025 at which meeting a majority of the members were present and voting.


Michelle Tullier, Council Clerk

RESOLUTION 28 OF 2025

A Resolution authorizing the Parish President, Director of Utilities, and Director of Finance to sign the Louisiana Compliance Questionnaire for Audit Engagement for Ericksen Krentel, LLP. On behalf of the West Baton Rouge Parish Natural Gas & Water Systems for the period January 1, 2025– December 31, 2025

WHEREAS, as mandated by State Law the West Baton Rouge Parish Council completed the compliance questionnaire for audit engagements as a required part of a financial audit of Louisiana governmental units and quasi-public entities.

NOW THEREFORE BE IT RESOLVED that the West Baton Rouge Parish Council does hereby authorize the Parish President, Director of Utilities, and Director of Finance to sign the Louisiana Compliance Questionnaire for Audit Engagement for the period January 1, 2025 – December 31, 2025.

The Foregoing Resolution Was Considered, And, After Public Discussion, A Motion to Approve Was Made by Council Member Kenneth Gordon, Which Was Seconded By Council Member Katherine Andre.

The resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 9 (Gordon, Andre, Allain, Walker, Babin, Denstel, Crowe, Hotard, Joseph)

NAYS: 0 (None)

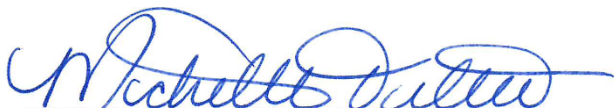
ABSENT: 0 (None)

ABSTAIN: 0 (None)

AND the resolution was declared adopted on this **23rd DAY OF OCTOBER, 2025.**

CERTIFICATE

I, Michelle Tullier, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is true and correct copy of a resolution adopted by said body at its Regular Meeting of October 23, 2025 at which meeting a majority of the members were present and voting.


Michelle Tullier, Council Clerk

RESOLUTION 29 OF 2025

Approval and Adoption of West Baton Rouge Parish Council Flexible Benefits Plan (Cafeteria Plan) To Be Effective January 1, 2026

ON THIS DATE the West Baton Rouge Parish Council did meet and discuss the implementation of the West Baton Rouge Parish Council Flexible Benefits Plan to be effective January 1, 2026, and

LET IT BE KNOWN that the following resolution was duly adopted by the West Baton Rouge Parish Council and that such resolution has not been modified or rescinded as of the date hereof, and

BE IT RESOLVED that the form of Cafeteria Plan as authorized under Section 125 of the Internal Revenue Code of 1986 is hereby adopted and approved and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Plan Administrator one or more copies of the Plan, and

BE IT RESOLVED that the Plan Year shall be for a period beginning January 1, 2026 and ending December 31, 2026, and

BE IT FURTHER RESOLVED that the Employer shall contribute to the Plan amounts sufficient to meet its obligation under the Cafeteria Plan in accordance with the terms of the Plan Document and shall notify the Plan Administrator to which periods said contributions shall be applied, and

NOW THEREFORE BE IT FURTHER RESOLVED that the proper officers of the Employer shall act as soon as possible to notify employees of the adoption of the Cafeteria Plan by delivering to each employee a copy of the Summary Plan Description, which form is hereby approved.

The Foregoing Resolution Was Considered, And After Public Discussion, A Motion To Approve Was Made By Council Member Brady Hotard, Which Was Seconded By Council Member Kenneth Gordon.

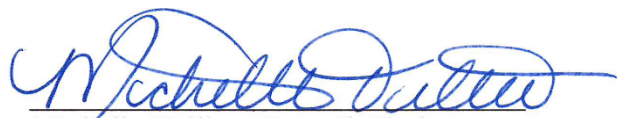
The resolution having been submitted to a vote, the vote thereon was as follows:

- YEAS: 9 (Hotard, Gordon, Allain, Walker, Denstel, Crowe, Andre, Joseph, Babin)**
- NAYS: 0 (None)**
- ABSENT: 0 (None)**
- ABSTAIN: 0 (None)**

AND the resolution was declared adopted on this **23rd Day of October, 2025.**

CERTIFICATE

I, Michelle Tullier, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by said body at its Regular Meeting of October 23, 2025 at which meeting a majority of the members were present and voting.


Michelle Tullier, Council Clerk

ALL MEETING INFORMATION INCLUDING MINUTES AND VIDEOS CAN BE FOUND ON OUR WEBSITE WBRPARISH.ORG UNDER THE AGENDA AND MINUTES TAB.