

MINUTES
WEST BATON ROUGE PARISH
FIRE PROTECTION DISTRICT NO. 1
BOARD OF COMMISSIONERS
REGULAR MEETING
GOVERNMENT BUILDING
880 North Alexander Avenue, Port Allen
Thursday, June 9, 2022
5:00 PM

1. **CALL TO ORDER**

A Regular Meeting of the West Baton Rouge Fire Protection District No. 1 Board of Commissioners was held on Thursday, June 9, 2022 and called to order at 05:00 PM. Chairman Carey Denstel asked that all electronic devices be placed on silent.

2. **PLEDGE OF ALLEGIANCE**

Chairman Denstel recognized Mr. Charles Diffey who led everyone in the Pledge of Allegiance.

3. **LOG ATTENDANCE**

The following members were recorded as being present: Messrs. Kirk Allain, Chris Kershaw, Atley Walker, Caleb Kleinpeter, Kenneth Gordon, and Carey Denstel.

Absent: Messrs. Alan Crowe, Craig Bergeron, and Gary Joseph.

Also present were, Mr. Riley Berthelot Jr, Parish President, Mr. Phillip Bourgoyne, Director of Finance, Mr. Jason Manola, Executive Assistant, and Mrs. Michelle Tullier, Council Clerk

4. **CONSIDER ANY AMENDMENTS TO THE AGENDA**

5. **APPROVAL OF MINUTES**

A. **Approve Minutes from the Quarterly Fire Board Meeting of April 28, 2022 and Special Fire Board Meeting of May 12, 2022.**

A motion was made by Commissioner Chris Kershaw, seconded by Commissioner Kenneth Gordon to approve the Minutes from the Quarterly Fire Board Meeting of April 28, 2022 and Special Fire Board Meeting of May 12, 2022.

The vote was recorded as follows:

YEAS: 6 (Messrs. Kirk Allain, Chris Kershaw, Atley Walker, Caleb Kleinpeter, Kenneth Gordon, and Carey Denstel)

NAYS: 0 (None)

ABSENT: 3 (Messrs. Alan Crowe, Craig Bergeron, and Gary Joseph)

ABSTAIN: 0 (None)

As a result of the votes, the motion **Passed**.

6. **CONSIDER ANY AMENDMENTS TO THE AGENDA**

There were no items to consider

7. **PUBLIC COMMENTS**

There were no comments at this time

8. **COMMUNICATIONS WITH BOARD MEMBERS AND/OR ELECTED OR APPOINTED OFFICIALS**

There were no communications at this time.

9. **PUBLIC COMMENTS**

There were no comments from the public.

10. **RESOLUTIONS**

A. **A Resolution Authorizing The Parish President To Sign A Consultant Agreement With Browning Associates, LLC. On Behalf Of Fire District No. 1**

A motion was made by Commissioner Kirk Allain, seconded by Commissioner Kenneth Gordon to approve A Resolution Authorizing The Parish President To Sign A Consultant Agreement With Browning Associates, LLC. On Behalf Of Fire District No. 1.

The vote was recorded as follows:

YEAS: 6 (Messrs. Kirk Allain, Chris Kershaw, Atley Walker, Caleb Kleinpeter, Kenneth Gordon, Carey Denstel)

NAYS: 0 (None)

ABSENT: 3 (Messrs. Alan Crowe, Craig Bergeron, and Gary Joseph)

ABSTAIN: 0 (None)

As a result of the votes, the motion **Passed**.

Resolution F2 of 2022 can be found at the end of these minutes.

Before adjourning, Commissioner Caleb Kleinpeter thanked District Chief Charles Stephens for stepping up recently to fill the role of Fire Chief, and the Board concurred with this sentiment.

11. **ADJOURN**

There being no further business, a motion to adjourn was made by Commissioner Chris Kershaw and was adopted by acclamation at 05:05 PM.

Carey Denstel, Board Chairman

Michelle Z. Tullier, Board Secretary

RESOLUTION F2 OF 2022

A Resolution Authorizing The Parish President To Sign A Consultant Agreement With Browning Associates, LLC. On Behalf Of Fire District No. 1

WHEREAS, West Baton Rouge Parish agrees to enter into a Consultant Agreement with Browning and Associates, LLC; and

WHEREAS, in order to proceed with said agreement, West Baton Rouge Parish requires that the legislative body of the local government authorizes its chief executive “The Parish President” to execute agreement titled:

**CONSULTANT AGREEMENT
BY: WEST BATON ROUGE FIRE DISTRICT NO. 1
AND: BROWNING & ASSOCIATES, LLC.**

WHEREAS, said agreement is attached hereto and identified as “Exhibit A” along with services provided identified as “Attachment 1”.

NOW THEREFORE BE IT RESOLVED, the West Baton Rouge Parish Board of Commissioners does hereby authorize Parish President Riley L. Berthelot, Jr. to execute on behalf of the Parish of West Baton Rouge, Fire District No. 1, the agreement with Browning & Associates, LLC, and sign all future documentation regarding the same.

BE IT FURTHER RESOLVED that if any portion or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without invalid provisions, items or applications and to this end the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED, that all resolutions or parts thereof in conflict herewith are hereby repealed

The Foregoing Resolution Was Considered, And, After Public Discussion, A Motion To Approve Was Made By Commissioner Kirk Allain, Which Was Seconded By Commissioner Kenneth Gordon.

The Resolution Was Submitted To A Vote, The Vote Thereon Was As Follows:

YEAS: 6 (Messrs. Kershaw, Walker, Kleinpeter, Denstel, Gordon, and Allain)

NAYS: 0 (None)

ABSENT: 3 (Messrs. Joseph, Crowe, and Bergeron)

ABSTAIN: 0 (None)

As a result of the votes the resolution was adopted this **9th day of June, 2022.**

CERTIFICATE

I, Michelle Tullier, Secretary of the West Baton Rouge Parish Fire District No. 1 Board of Commissioners, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by said body at its Regular Meeting of June 9, 2022 at which meeting a majority of the members were present and voting.


Clerk, Board of Commissioners
West Baton Rouge Fire Protection District No. 1